

# PT.B.D.SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK.

Advt. No: UHSR/Rectt./06/2016

Closing Date: 07.11.2016

Online applications are invited for the following Non-teaching Posts at Pt. B. D. Sharma University of Health Sciences Rohtak (Haryana). For detailed information /instructions, please visit University website [www.uhsr.ac.in](http://www.uhsr.ac.in). **Manual applications will not be accepted.** The process for receipt of online applications shall start on 30.9.2016. The last date for receipt of online applications is 07.11.2016 at 11.59 PM. Date of interview schedule shall be displayed on the website [www.uhsr.ac.in](http://www.uhsr.ac.in). No separate interview letter will be sent by post.

**Class-1 & II Non-teaching Posts:** Casualty Medical Officer-01, Nuclear Medicine Specialist-01, Biochemist-04, Dietician-01, Medical Record Officer-01, Biostatistician-01, Statistician-01.

**Non-teaching Posts:-** Staff Nurse-535, Clerk-77, Steno-Typist-37, Laboratory Technician-49, Laboratory Technician (Biotechnology Deptt.)-04, Dialysis Technician-04, ECG Technician-02, Pulmonary Function Testing (PFT) Technician-01, Operation Theatre Technician-47, Lab-Attendent-55, Radiographer-20, Dark Room Assistant-04, Store Keeper/Clerk cum Store Keeper-11, Receptionist-17, Medical Record Technician-02, Medical Record Clerk-02, Director Physical Education -01, Hostel Supervisor (Boys Hostel)-03, Hostel Supervisor (Girls/Nurses Hostel) -01, Caretaker-03, Multi Purpose Health Supervisor (Male)-07, Multi Purpose Health Worker (Female)-04, Asstt. Security Officer-03, Social Worker-10, Gas Room Operator-08, Plaster Technician-05, Pharmacist-13, Artificial Limb Maker-01, Welder-Cum-Electroplater-01, Junior Physiotherapist-02, Junior Occupational Therapist-01, Metal Limb Maker -01, Foot Prosthetic Technician - 01, Junior Photographer-01, Modeller-01, Projectionist -02, Assistant Photo Artist-01, Mechanic-01, Autoclave Mechanic-01, Caneman-01, Painter-01, Dy. Analyst-01, Supervisor (CSSD)-01, Assistant Supervisor (CSSD)-03, Sterilization Technician (CSSD)--01, Boiler Mechanic (CSSD)-01, Boiler Attendent-01, Dispensary Superintendent-01, Computer Operator-01, Tailor-01, Museum Keeper-01, Technical Supervisor-01, Nuclear Medicine Technologist-02,

**Note:-** Various posts which were advertised vide Advt. Nos.1/2008, 1/2010, 1/2012, 2/2012, 1/2013, 1/2014, 2/2014 and 3/2014 for which some candidates may have applied need to apply afresh and earlier applications shall not be considered.

**REGISTRAR**

## PT. B.D. SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK

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Online applications are invited for the following Non-teaching Posts. All the applications must be submitted online from 30.9.2016 to 07.11.2016 at 11.59 PM through the link [www.uhsr.ac.in](http://www.uhsr.ac.in). **Manual applications will not be accepted.** Applicants must read the instructions carefully before proceeding to fill the form. Eligibility criteria are listed in the instructions. Only eligible candidates can apply. The detailed information/instructions are available on the university website [www.uhsr.ac.in](http://www.uhsr.ac.in). Date of interview schedule shall be displayed on the website [www.uhsr.ac.in](http://www.uhsr.ac.in). No separate interview letter will be sent by post.

### Detail of Class I & II Non-teaching Posts

Sr. No.	NAME OF POST, PAY SCALE & AGE	NAME OF DEPTT.	NO. OF POSTS	QUALIFICATIONS & EXPERIENCE
1	Casualty Medical Officer Rs.9300-34800+ Rs. 5400 GP Age 18 to 42 years	Accident & Emergency Deptt	SC-01	<b>Essential</b> i) Graduate in Medicine and Surgery of a recognized University or any recognized equivalent degree of any other University or Institution recognized by the Medical Council of India. ii) Must be registered with Haryana or Punjab Medical Council or with any other duly constituted Medical Council of India. iii) Adequate knowledge of Hindi/Sanskrit. <b>Desirable</b> i) Post Graduate qualifications and experience in professional work. ii) Service in rural areas. iii) Should have done House Job for at least six months OR Should have some working experience in some Institute or from Private Hospital for some period.
2	Nuclear Medicine specialist Rs.9300-34800/+ Rs. 5400 GP Age 18 to 42 years	Nuclear Medicine Deptt.	GC-01	<b>Essential</b> i) MBBS with diploma Radiation Medicine. ii) Knowledge of Hindi upto Matric; <b>Desirable</b> Preference will be given to candidates possessing M.D. or Diplomat National board in Nuclear Medicine.
3.	Biochemist Rs.9300-34800/ + Rs.4200 GP Age 18 to 42 years	Biochemistry and (Trauma Care Centre & Mother & Child Hospital)	Total=04 (GC-03, SC-01)	<b>Essential</b> i) M.Sc. in Biochemistry; ii) Two years teaching or research experience in a recognised medical college or hospital; iii) Knowledge of Hindi upto Matric; <b>Desirable</b> Preference will be given to candidates possessing Ph.D. in Biochemistry.
4	Dietician Rs.9300-34800/ + Rs.4200 GP Age 18 to 42 years	(Mother & Child Hospital)	GC-01	<b>Essential</b> i) Graduate in Science or Home Science. ii) Diploma in Dietetics from All India Institute of Hygiene and Public Health, Calcutta or any other recognized Institute . iii) Knowledge of Hindi upto Matric
5	Medical Record Officer Rs.9300-34800/ + Rs.4200 GP Age 18 to 42 years	Medical Supdt. Office	GC-01	<b>Essential</b> i) Master Degree from a recognized University in Economics Mathematics or Commerce with Statistics as one of the subjects or Master Degree in Statistics; ii) Medical Record Diploma from a recognized institute or University; 3 years experience as Medical Record Officer OR 10 years experience as Statistical Asstt. OR 15 years experience as Medical Record Technician in any Govt. Hospital or recognized medical institute.
6	Biostatistician Rs.9300-34800/+ Rs.4200 GP Age 18 to 42 years	Medical Supdt. Office	GC-01	<b>Essential</b> i) Postgraduate degree in statistics; OR Biostatistician from a recognized University ii) Diploma in Computer from a recognized institute. iii) Knowledge of Hindi upto Matric.

7	Statistician Rs.9300-34800+ Rs. 4200 GP  Age 18 to 42 years	Community Medicine Deptt	GC-01	<b>Essential</b> i) Postgraduate degree in statistics; ii) Diploma in Computer six months duration from a recognized institute. iii) Knowledge of Hindi upto Matric.  <b>Desirable</b> One year experience in Research or teaching
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### Details of Non-Teaching Posts

Sr. No.	NAME OF POST, PAY SCALE & AGE	NO. OF POSTS	ESSENTIAL EDUCATIONAL QUALIFICATION & EXPERIENCE
1.	Staff Nurse  Rs. 9300-34800 + 4200/- G.P.  Age 18 to 42 years	<b>Total=535</b> GC-189, SC-104, BC-A-59, BC-B-58, SC-ESM-19, BC-A-ESM-23, BC-B-ESM-13, GC-ESM-31, SC-Sports (OSP) -05, BC-A-Sports (OSP)-04, BC-B-Sports (OSP)-05, GC-Sports (OSP)-05, PH-20	<b>Essential</b> i) Matriculation <b>or</b> its equivalent from a recognized University/Board with Hindi as a compulsory Subject. ii) Certificate in General Nursing & Midwifery from a recognized institution <b>or</b> equivalent qualification from an institution recognized by the Indian Nursing Council. <b>OR</b> Any recognized higher qualification (B.Sc./M.Sc. Nursing) iii) Should be registered A-Grade Nurse and Midwife with Haryana Nurses Registration Council.
2.	Clerks  Rs.5200-20200 + 1900/- G.P. Age 18 to 42 years	<b>Total=77</b> GC-31, SC-12, BC-A-09, BC-B-06, GC-ESM-06, SC-ESM-02, BC-A-ESM-03, BC-B-ESM-03, BC-A-SPORTS-01, SC-Sports-01, PH-03	<b>Essential</b> i) Graduate from Recognized University (For Ex-Serviceman having pensionable service and 1 <sup>st</sup> class army certificate <b>OR</b> having Graduate Certificate issued by the competent authority of Defence Services). ii) Candidate will be required to qualify a speed test at 9000 key depressions in English <b>or</b> 7500 key depression in Hindi per hour. iii) Knowledge of Hindi/Sanskrit upto Matric Standard.  <b>Note:-</b> The candidate shall have to qualify the State Eligibility Test in Computer Appreciation and application (SETC) within the probation of two years extendable by one year. The candidates appointed against the post of Clerk in the Group-C shall not be entitled to earn any increment in his/her pay scale till he/she qualifies the said test failing which the services of such employees will be dispensed with.
3.	Steno-Typist  Rs.5200-20200+ 1900/- G.P.+100SP  Age 18 to 42 years	<b>Total= 37</b> GC=14, SC=07, BC-A=05, GC(ESM)=02, BC-B=03,SPORTS(GC)=1, SC(ESM)=01, BC-A(ESM)=01, BC-B(ESM)=01,PH=02	<b>Essential</b> i) Graduate from Recognized University with 80 w.p.m. speed in English shorthand and ability to transcribe it at the speed of 15 w.p.m., 8% mistakes are permissible ii) Candidate will be required to qualify a speed test at 9000 key depressions in English <b>or</b> 7500 key depression in Hindi per hour. iii) Knowledge of Hindi/Sanskrit upto Matric Standard. <b>Note:-</b> The candidate shall have to qualify the State Eligibility Test in Computer Appreciation and application (SETC) within the probation of two years extendable by one year. The candidates appointed against the post of Steno-Typist in the Group-C shall not be entitled to earn any increment in his/her pay scale till he/she qualifies the said test failing which the services of such employees will be dispensed with.
4.	Laboratory Technician Rs.5200-20200 + 2800/- G.P. Age 18 to 42 years	<b>Total=49</b> GC-18,SC-06, BC-A-05,BC-B-05, GC(ESM)-03,SC(ESM)-03, BC-A-ESM-01,SC Sports-01, BC-A Sports-01, PH-04, BC-B- ESM-02	<b>Essential</b> i) B.Sc in Medical Laboratory Technology (BMLT) ii) Knowledge of Hindi/ Sanskrit upto Matric Standard.
5.	Laboratory Technician (Bio-technology Deptt)  Rs.5200-20200 + 2800/- G.P.  Age 18 to 42 years	<b>Total=04</b>  GC-04	<b>Essential</b> i) B.Sc Biotechnology with 50% <b>or</b> above marks from a University recognized by the UGC ii) Working Knowledge of Computer iii) Knowledge of Hindi/Sanskrit upto Matric Standard. iv) Note:- In case candidates having B.Sc Bio-technology qualification are not available then only candidates having B.Sc Medical Laboratory Technology qualification with 50% marks <b>or</b> above marks from the recognized University will be considered.

6.	Dialysis Technician Rs.5200-20200 + 2800/- GP Age 18 to 42 years	<b>Total=04</b> GC-04	<b>Essential</b> i) 10+2 with Science ii) Diploma in Dialysis Technology from Recognized Institute. iii) Matric with Hindi or Sanskrit.  <b>Experience</b> One year experience from Govt. hospital or Public Sector Hospital or Hospital on the Panel of the Govt. with well equipped Dialysis Unit.  <b>NOTE:-</b> If the candidates of Diploma in Dialysis Technology are not available then the Certificate course in Dialysis_Technology will be considered.
7.	E.C.G.Technician Rs.5200-20200 + 2400/- G.P. Age 18 to 42 years	<b>Total=02</b> GC-01, SC-01	<b>Essential</b> i) Matric Pass with Science(Physic & Chemistry ) & Hindi/Sanskrit ii) Two years experience in any recognized hospital in ECG or Laboratory work  <b>Desirable</b> Diploma or Training course in ECG or three years practical experience in ECG.
8.	Pulmonary Function Testing (PFT) Technician Rs.5200-20200 + 2800/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Diploma in Electronics /Electronics & Communication Engineering of 3 years full time duration approved by AICTE (not less than 60% marks) ii) At least one year experience of doing Pulmonary Function Testing (PFT) in a minimum of 200 bedded hospital approved by the Govt. <b>OR</b> i) BSc. MLT. ii) One year experience of doing Pulmonary Function Testing (PFT) in a minimum of 200 bedded hospital approved by the Govt.
9.	Operation Theatre Technician Rs.5200-20200+ 2400/-GP Age 18 to 42 years	<b>Total=47</b> GC-20, SC-07, BC-A-06, BC-A(ESM)-01, BC-B(ESM)-02, GC-ESM-03, BC-B-04, SC(ESM)-02, PH-02	<b>Essential</b> i) B.Sc in Operator Theatre Technology from recognized institute/ university ii) Knowledge of Hindi/Sanskrit upto Matric Standard.
10.	Lab. Attendant Rs.5200-20200 + 1900/- G.P. Age 18 to 42 years	<b>Total=55</b> GC=23, SC=10 BCB=04,Gen.(ESM)=05, BC-A=09,BC-A(ESM)=01, SC(ESM)=01,BC-B(ESM)=02	<b>Essential</b> i) Matric/10 <sup>th</sup> of 10+2 system with Hindi/Sanskrit & Science as essential subjects from a recognized board. ii) Diploma in Medical Laboratory Technology of 02 years duration from an Institution recognized by Haryana Govt. or AICTE.
11.	Radiographer Rs.9300 - 34800 + 3600/-G.P. Age 18 to 42 years	<b>Total=20</b> GC=08, BC-A=03,SC=03, Gen.-ESM=02, BC-B - ESM=01, SC -ESM=01, PH=01, BC-B=01	<b>Essential</b> i) 10+2 or equivalent examination passed with science subjects from recognized Board; ii) B.Sc. in Radiography and Imaging Technology or equivalent examination passed from recognized University/Institute; iii) Knowledge of Hindi/Sanskrit upto matriculation Standard; <b>OR</b> i) 10+2 or equivalent examination passed with Science subjects from recognized Board; ii) Three years Diploma in Radiography and Therapy Technology from Pandit Bhagwat Dayal Sharma, Postgraduate Institute of Medical Sciences, Rohtak or equivalent examination passed from recognized Institute/University; iii) Knowledge of Hindi/Sanskrit upto matriculation Standard.
12.	Dark Room Assistant Rs.5200-20200+ 1900/-G.P. Age 18 to 42 years	<b>Total=04</b> GC=02, SC=01, BC-A Sports=01	i) Matric with Science (Physics and Chemistry); ii) 6 months experience in Dark Room work in X-ray; iii) Knowledge of Hindi/ Sanskrit upto Matric Standard.
13.	Store Keeper/ Clerk-cum-Store Keeper Rs.5200 - 20200 + 1900/- G.P. Age 18 to 42 years	<b>Total=11</b> GC=03, SC=02, SC(ESM)=01, BC-A=01, BCA(ESM)-01, BC-B-01,BC-B(ESM)=01, SC Sports=01	<b>Essential</b> i) Matric 1 <sup>st</sup> Division or Higher Secondary 2 <sup>nd</sup> Division or Intermediate 2 <sup>nd</sup> Division or Graduate or its equivalent (for Ex-servicemen, Matric only) or 15 years service in Army with Army Certificate Class-I. ii) Knowledge of Hindi/ Sanskrit upto Matric.
14.	Receptionist Rs.9300 - 34800 + 3600/-G.P. Age 18 to 42 years	<b>Total=17</b> GC=07, SC=02, GC(ESM)=01,BC-B=02, BC-A(ESM)=01, SC(ESM)=01, SC-Sports=01, BC-A=01, BC-B(ESM)=01	<b>Essential</b> i) Graduate of a recognised University; ii) Should have good command over Hindi or English; iii) Knowledge of Hindi/ Sanskrit upto Matric.  <b>Desirable</b> Preference will be given to candidates having specialised training or diploma or significant experience of working as a Receptionist in a office or in any big institution or Hospital or private concern and should also know shorthand and typing.

15.	Medical Record Technician Rs.9300-34800+3600/-G.P. Age 18 to 42 years	<b>Total= 02</b> GC=01, SC=01	<b>Essential</b> i) B.A. with Statistics or Economics or Mathematics as one of the subjects; ii) 3 years experience of Medical Record Department of a teaching Hospital as a Medical Record Technician or Assistant or Clerk; iii) Knowledge of Hindi/ Sanskrit upto Matric.  <b>Desirable</b> i) Diploma in Medical Record Technician Course; ii) Diploma in Bio-Statistics.
16.	Medical Record Clerk Rs.5200-20200+2400/- G.P. Age 18 to 42 years	<b>Total=02</b> GC=01,BC-A=01	<b>Essential</b> i) Matric pass with Hindi/ Sanskrit; ii) Two years experience in handling of Medical Record in Hospital
17.	Director Physical Education (D.P.E) (Physical Instructor) Rs.9300-34800 +3600/- G.P. Age 18 to 42 years	<b>Total=01</b> GC=01	<b>Essential</b> i) M.A.2 <sup>nd</sup> Division in Physical Education. <b>OR</b> 2 <sup>nd</sup> Division Master's degree in Physical Education (MPE) two years course; <b>OR</b> M.A.2 <sup>nd</sup> division with diploma in Physical Education in 2 <sup>nd</sup> division ; ii) Two years experience as Physical Instructor, iii) Knowledge of Hindi/ Sanskrit upto Matric.
18.	Hostel Supervisor (Boys Hostel) Rs.9300-34800+3600/-G.P. Age 18 to 42 years	<b>Total=03</b> GC-03	<b>Essential</b> i) Master's Degree in any discipline from a recognized University; ii) Minimum three months certificate course in Computer; iii) Three years experience of working after requisite qualification as Care Taker or on an equivalent or higher post in a hostel of an Educational Institution run/managed by Govt./University/Registered Society. The said Educational Institution should be recognised by Govt./University/Board of School Education of the State or a Statutory Body.
19.	Hostel Supervisor (Girls / Nurses Hostel) Rs.9300-34800+3600/-G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Master's Degree in any discipline from a recognized University; ii) Minimum three months certificate course in Computer; iii) Three years experience of working after requisite qualification as Care Taker or on an equivalent or higher post in a hostel of an Educational Institution run/managed by Govt./University/Registered Society. The said Educational Institution should be recognised by Govt./University/Board of School Education of the State or a Statutory Body. <b>(Only female candidate will be eligible for the post of Hostel Supervisor in Girls/Nurses Hostel)</b>
20.	Care Taker (Girls / Nurses Hostel) Rs. 5200-20200+1800/-G.P. Age 18 to 42 years	<b>Total=03</b> GC=03	<b>Essential</b> i) Graduation in any discipline from a recognized University; ii) Minimum three months certificate course in Computers; iii) Two years experience of working after requisite qualification as Care Taker or on equivalent or higher post in a hostel of an Educational Institution run/managed by Govt./University/ Registered Society. The said Educational Institution should be recognized by Govt./University/Board of School Education of the State or a Statutory Body. <b>(Only female candidate will be eligible for the post of Care Taker in Girls /Nurses Hostel).</b>
21.	Multi Purpose Health Supervisor (Male) Rs. 9300-34800 +3600/- G.P. Age 18 to 42 years	<b>Total=07</b> GC-05, SC -01, BC-A-01,	<b>Essential</b> i) Graduate from any recognised university; ii) Knowledge of Hindi/Sanskrit upto Matric Standard. iii) 5years experience as Assistant Sanitary Inspector.
22.	Multi Purpose Health Worker (Female) Rs. 5200-20200 +2400/- G.P. Age 18 to 42 years	<b>Total=04</b> GC=03, SC -Sports=01	<b>Essential</b> i) Matric with Hindi/ Sanskrit. ii) Multi Purpose Health Worker (Female) Training Course from any institution approved by Government.
23.	Assistant Security Officer Rs.9300-34800+4000/- G.P. Age 18 to 42 years	<b>Total=3</b> GC=02, SC=01	<b>Essential</b> i) Graduate from a recognized University. ii) Trained in Intelligence and Security work with minimum 5 years experience as Assistant Security Officer <b>OR</b> Personal Officer in reputed firm. iii) Knowledge of Hindi/Sanskrit upto Matric Standard. <b>Desirable</b> Preference will be given to Ex-Servicemen or Ex-Police employees or Assistant Security Officer in Public Undertaking.
24.	Social Worker. Rs.5200-20200 +1900/- G.P. Age 18 to 42 years	<b>Total=10</b> GC=04, SC=02,BC-A=02, GC(ESM)=01, BC-B=01	<b>Essential</b> i) Matric with Civics or Social Study with Hindi /Sanskrit. ii) Experience in group work of community organization. iii) Knowledge of Hindi/Sanskrit upto Matric Standard. <b>Desirable</b> Preference will be given to those people who have worked in voluntary Organisation like Red Cross and have the experience of arranging relief operations

25.	Gas Room Operator Rs.5200-20200 + 2400/- G.P. Age 18 to 42 years	<b>Total=08</b> GC=02, SC=02, BC –A-02, GC(ESM)=01 BC-B=01	<b>Essential</b> i) Matric <b>or</b> its equivalent(Physics & Chemistry) with Hindi/Sanskrit ii) Diploma in Gas <b>or</b> Fitter Mechanic from ITI or recognized Institution. iii) Knowledge of Hindi/Sanskrit upto Matric Standard.  <b>Desirable</b> For candidate with experience in running and maintenance of pipe line section.
26.	Plaster Technician Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=05</b> GC=02, BC-A=01 BC-B=01 SC=01	<b>Essential</b> i) Matric pass with Hindi/Sanskrit ii) Diploma from Polytechnic Institution or Certificate from I.T.I. with training in the plaster moulding and casting. <b>OR</b> i) Matric Pass with Hindi/Sanskrit ii) Three years experience in Plaster work in Artificial Limb Centre <b>or</b> Orthopaedics Workshop <b>or</b> Orthopaedics department of a recognized teaching Institute.
27.	Pharmacist Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=13</b> GC=06, BC-B=02, SC=02,GC(ESM)=01, BC-A (ESM)=01,BC-A-01	<b>Essential</b> i) 10+2 with Science subject ii) B. Pharmacy from an institute approved by Pharmacy Council of India & All India Council for Technical Education iii) Registered as Pharmacist with Haryana State Pharmacy Council. iv) Knowledge of Hindi/Sanskrit upto Matric Standard.  <b>Desirable</b> Persons with higher qualification.
28.	Artificial Limb Maker Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric Pass with Hindi /Sanskrit. ii) Certificate <b>or</b> Diploma in Carpentry from Rehabilitation Centre or Limb fitting Centre. <b>OR</b> i) Matric pass with Hindi/Sanskrit ii) 3 years experience in Artificial Limb Centre or Orthopaedic workshop.
29.	Welder cum Electroplater Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric pass with Hindi/Sanskrit ii) Diploma in Welding and Electroplating Trade from Polytechnic Institute or certificate from ITI in Welding and Electroplating Trade <b>OR</b> i) Matric pass with Hindi/Sanskrit ii) Three years experience as Electroplater cum Welder in Artificial Limb Centre <b>or</b> Orthopaedic Workshop.
30.	Junior Physiotherapist Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=02</b> GC-02	<b>Essential</b> i) Matric Pass with Hindi/Sanskrit ii) B.P.T. <b>or</b> equivalent from a recognized University
31.	Junior Occupational Therapist Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) 10+2 with Science or Pre-Medical. ii) Degree <b>or</b> Diploma in Occupational Therapy from a recognized institution iii) Knowledge of Hindi/Sanskrit upto Matric Standard.
32.	Metal Limb Maker Rs.5200-20200 + 2400/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric pass with Hindi/Sanskrit ii) Certificate from ITI or Diploma from Polytechnic as Fitter <b>OR</b> i) Matric pass with Hindi/Sanskrit ; Blacksmith in any Artificial limb Centre <b>or</b> Orthopaedics Workshop
33.	Foot Prosthetic Technician Rs.5200-20200 + 1900/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric pass with Hindi/Sanskrit ii) Diploma <b>or</b> certificate from ITI or other recognized Institution in the shoe making or Industrial Leather Moulding experience in the surgical shoe making <b>or</b> worker in surgical shoe in reputed firms. <b>OR</b> i) Matric pass with Hindi/Sanskrit ii) Five years experience in surgical shoe making in a recognized Institute <b>or</b> Artificial Limb Fitting Centre <b>or</b> Orthopaedic Workshop <b>or</b> reputed shoe making concern.
34.	Junior Photographer Rs.9300-34800+ 3600/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric pass with Hindi /Sanskrit <b>or</b> its equivalent with good working knowledge of English ii) Three years experience in Photography in recognized Government or public <b>or</b> private organisation <b>or</b> Agency iii) Knowledge of Hindi/Sanskrit upto Matric Standard. <b>OR</b> i) Matric pass with Hindi/Sanskrit ii) Three years experience in Photography in Medical College <b>or</b> Hospital <b>OR</b> i) Matric Pass with Hindi/Sanskrit ii) Should be well versed in all phases of General Photography with an experience of ten years in a recognized Institution and have knowledge of projection slide making <b>or</b> a general medical photography. iii) Knowledge of Hindi/Sanskrit upto Matric Standard.

35.	Modellor Rs.9300-34800+ 3600/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric Pass with Hindi/Sanskrit ii) Diploma in Clay Modelling and Sculpture from a recognized University <b>or</b> Institution of not less than five years duration. iii) Knowledge of Hindi/Sanskrit upto Matric
36.	Projectionist Rs.5200-20200 + 2400/- G.P. Age 18 to 42 years	<b>Total=02</b> GC-02	<b>Essential</b> i) Matric Pass with Hindi/Sanskrit ii) Licence in 35mm projector operation. iii) One year's experience in running the 16mm to 35mm projector. iv) Knowledge of handling the generator Public Address equipment, tape recording etc. v) Knowledge of Hindi/Sanskrit upto Matric Standard
37.	Assistant Photo Artist Rs.5200-20200 + 1800/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric Pass with Hindi/Sanskrit ii) Development and printing knowledge of photography. iii) Knowledge of Hindi/Sanskrit upto Matric standard.
38.	Mechanic Rs. 9300-34800 + 3600 G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric pass with Hindi/Sanskrit ii) Diploma from ITI in the trade of Instrument Mechanic.
39.	Autoclave Mechanic Rs.5200-20200+ 2400/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric Pass with Hindi/Sanskrit. ii) Certificate in Welder or Mechanic trade from ITI iii) Knowledge of Hindi /Sanskrit upto Matric Standard.
40.	Caneman Rs.5200-20200 + 1900/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric Pass with Hindi/Sanskrit ii) Any recognized blind school certificate in Caneman. iii) Knowledge of Hindi/Sanskrit upto Matric Standard
41.	Painter Rs.5200-20200 + 1900/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric pass with Hindi/Sanskrit ii) Trade Certificate /Diploma Course from ITI in Painting (General)
42.	Deputy Analyst Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Graduate in Pharmacy. ii) Knowledge of Hindi/Sanskrit upto Matric Standard
43.	Supervisor (CSSD) Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) 10 +2 <b>or</b> equivalent examination passed with Science subjects from a recognized board. ii) Diploma in Mechanical Engineering from recognized Polytechnic Institute <b>OR</b> BSc. in Operation Theatre Technology from a recognized Institute iii) 3-6 months Certificate Course in Computer from a recognized/registered Institution iv) Knowledge of Hindi/Sanskrit upto Matric Standard v) Three years experience as Assistant Supervisor (CSSD) in a minimum 300 bedded hospital.
44.	Assistant Supervisor (CSSD) Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=03</b> GC(ESM)-01 BC-B-01 SC-01	<b>Essential</b> i) 10+2 <b>or</b> equivalent examination passed with Science subjects from a Recognized Board. ii) Diploma in Mechanical Engineering from Recognized Polytechnic Institute <b>OR</b> BSc. in operation Theatre Technology from a recognized Institute iii) 3-6 months certificate course in computer from a recognized /registered Institution iv) Knowledge of Hindi/Sanskrit upto Matric Standard.
45.	Sterilization Technician (CSSD) Rs.5200-20200 + 2400/- G.P. Age 18 to 42 years	<b>Total=01</b> SC-01	<b>Essential</b> i) Matric Pass with Hindi/Sanskrit ii) Diploma in Theatre Technician <b>or</b> five years experience of working with autoclave in Central Sterilization Department <b>or</b> Operation Theatre of a teaching hospital
46.	Boiler Mechanic (CSSD) Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=01</b> SC-01	<b>Essential</b> i) Diploma in Mechanical Engineering <b>or</b> Boiler Proficiency Certificate ii) One year experience in maintenance of Boiler in a factory <b>or</b> a Medical Institute <b>or</b> Five years experience as Boiler Attendant iii) Knowledge of Hindi/Sanskrit upto Matric Standard.
47.	Boiler Attendant Rs.5200-20200 + 2400/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric Pass with Hindi/Sanskrit ii) Boiler Proficiency Certificate under Boiler Act.

48.	Dispensary Superintendent Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) Matric Pass with Hindi/Sanskrit ii) B. Pharma.
49.	Computer Operator Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=01</b> BC-B-01	<b>Essential</b> i) Graduation from a recognized University. ii) 'O' level course or two years Diploma in Computer securing at least 50% marks from a recognized Institute/University/Govt. of Haryana iii) Knowledge of Hindi /Sanskrit upto Matric Standard. <b>Experience:-</b> Three years work experience as Data Entry Operator /Computer Operator in Public Sector/University /Company (Public Ltd.) <b>Desirable</b> Persons with higher qualification.
50.	Tailor Rs.5200-20200 + 2400/- G.P. Age 18 to 42 years	<b>Total=01</b> SC-01	<b>Essential</b> i) Matric Pass with Hindi/Sanskrit ii) Diploma in tailoring trade from Polytechnic Institute or Certificate from ITI.
51.	Museum Keeper Rs. 5200-20200 + 1900/- G.P. Age 18 to 42 years	<b>Total=01</b> SC-01	<b>Essential</b> i) Matric with Science ( Physics & Chemistry) ii) Six Month's Experience in Museum Keeping. iii) Knowledge of Hindi/ Sanskrit upto Matric
52.	Technical Supervisor Rs.9300-34800 + 3600/- G.P. Age 18 to 42 years	<b>Total=01</b> GC-01	<b>Essential</b> i) M.Sc in Physics or Chemistry or Biology or Pathology Medical Technology ii) Two years experience of working in Biochemistry or any other department Laboratory as a Technical Assistant or Senior Laboratory Technician. iii) Knowledge of Hindi/Sanskrit upto Matric Standard.
53.	Nuclear Medicine Technologist Rs.9300-34800 + 4000/- G.P. Age 18 to 42 years	<b>Total=02</b> GC-02	<b>Essential</b> i) B. Sc in Nuclear Medicine. <b>OR</b> DMRIT (Diploma in Radioisotope). <b>OR</b> M.Sc in Nuclear Medicine from a recognized University/Institute. ii) Knowledge of Hindi/ Sanskrit upto Matric Standard.

**Abbreviations:** GC-General Category, SC-Scheduled Castes, BC-Backward Classes, ESM-Ex-Serviceman and DESM - Dependent of Ex-Serviceman.

#### **GENERAL TERMS AND CONDITIONS FOR NON TEACHING POSTS:-**

- These posts will be governed by Rules & Regulations of Pt. B. D. Sharma University of Health Sciences, Rohtak Act, 2008 as amended from time to time.
- Date of written/screening test (if required) and interview schedule shall be displayed on the website [www.uhsr.ac.in](http://www.uhsr.ac.in). Interview call letters and other updates will be available on the login of the applicant. Notifications/updates will also be uploaded on the university web portal [www.uhsr.ac.in](http://www.uhsr.ac.in). No separate letters will be sent by post, hence the applicants are advised to check the website periodically.
- Documents to be uploaded at the time of submitting online applications in jpeg/jpg/bmp or png format- Scanned copies of
  - Passport size photograph < 20 KB, width 160 pixels and height 200 pixels
  - Signature <20 KB, width 200 pixels and height 160 pixels
  - Certificate for proof of date of birth (<150 KB width 600 pixels and height 800 pixels)
  - Certificate of passing the qualifying exam (<150 KB width 600 pixels and height 800 pixels)
- Original Documents to be produced at the time of interview:-
  - Date of Birth certificate.
  - 10<sup>th</sup> /10+2 certificate.
  - Graduation certificate, if applicable.
  - Post Graduation certificate, if applicable
  - Caste certificate.
  - Haryana Domicile Certificate.
  - Experience certificate if any.
  - Sports Certificate if any.
  - Any other certificate.
- Application fee Rs. 1000/- for Class I & II posts and Rs.600/- for other various Non-teaching posts for GC Candidates is to be paid online on the University's online application submission portal. Applicant must check his/her eligibility before depositing the fee. The application fee is non-refundable. Applicants belonging to reserved category i.e SC/BC-A/BC-B of Haryana Domicile, shall be required to deposit the fee of Rs. 250/- and Rs. 150/- respectively at the time of submitting online application. PH and ESM candidates are exempted from the application fee. As per Govt instructions, women applicants shall be



granted 50% concession in application fee. The applicants, who wish to apply for more than one post, will have to deposit additional fee depending on the number of posts applied for.

6. Age limit for various posts is from 18 years to 42 years and has also been mentioned against each post in the table. Relaxation of 05 years for SC candidates and 05 years for BC candidates will be given. Age relaxation of 10 years for persons with disability will be given as per Haryana Govt. policy/instructions issued from time to time and is restricted to Haryana domiciles only. The upper age limit prescribed for appointment to any service or posts shall be relaxed in favour of ex-serviceman to the extent of his military service added by three years provided –
  - (a) He has rendered continuous military service for a period of not less than six months before his release; and
  - (b) He was released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.
7. Freedom fighters and their children/grand children:- This reservation will be available only if quota reserved for Ex-Servicemen or Backward Classes remains unfilled to that extent due to non-availability of suitable Ex-serviceman or their dependents or non-availability of suitable applicants from Backward Classes. Overall reservation either from the unfilled vacancies of Ex-servicemen or from the Backward Classes for Freedom Fighters/ their children/grand children will remain limited to 2% only. This benefit will be available to all grand children i.e. sons and daughters of sons and daughters (paternal as well as maternal) of the Freedom Fighters.
8. The applicants who are already in Govt./Semi Govt./Corporation or Autonomous Body Service should send a printed copy of online application through their respective Head of Institute or 'No Objection Certificate' may be submitted at the time of interview failing which the applicant will not be allowed/considered for interview.
9. Applicant must also bring printed application form duly signed by him/her on all the pages along with all the original documents listed at serial number 4 of the general terms and conditions and one set of self attested photocopies of the said documents. All these should be submitted at the time of interview.
10. If the number of applications received are more than 03 times of the advertised posts then the applicants may be either asked to appear for the written/screening test or may be screened on the basis of marks of relevant academic qualification in the ratio of 1:3 (for a single post 1:5). For posts where written/screening test is required, the Admit Card may be downloaded by the applicants. The notification for conducting the written/screening test shall be uploaded on the website and no separate letters will be sent.
11. Mere submission of the online application, permission for appearing in written/screening test and call for interview does not mean that the applicant is eligible for the post applied for. The eligibility shall be verified just before the interview as per the qualifications, experience and other terms and conditions given in the advertisement.
12. Details of the Research work/Publications, wherever applicable (in annotated form) indicating index/non-index status supported by relevant documents must also be furnished at the time of interview. Any other relevant outstanding National/Inter-national achievements in the profession supported by the documents, if any, must also be supplied.
13. Number of posts is liable to increase or decrease, including complete withdrawal without assigning any reason.
14. The SC/BC-A/BC-B/PH candidates are required to submit SC/BC-A/BC-B/PH certificate duly issued by the competent authority at the time of interview. In addition to the above any other Certificate of extracurricular activities (sports) i.e. Prize or position in an international/national/inter-university/athletic meet and college colour, if any, must also be supplied. The applicant shall be required to produce the sport gradation certificate issued by the Director Sports Haryana. ESM/DESM are required to produce the fresh Eligibility Certificate duly issued by the respective Zila Sainik Boards at the time of interview. The candidates applying for PH category should submit certificate issued by the Authorized Medical Board.
15. The posts of reserved categories will be filled up as per Haryana Govt. policy/instructions applicable/issued from time to time.
16. Three percent of the posts shall be reserved for persons with disability (PH category) for which only applicants with Blindness/Hearing Impairment and loco-motor/orthopaedic disability (40% and above) are eligible. A person who wants to avail of the benefit of reservation would have to submit a Disability Certificate issued by a competent authority on the prescribed format at Annexure D of Govt. of Haryana, General Administration Department (General Services III Branch) vide its notification No. 22/10/2013-1GSIII dated 15.07.2014. Suitability of the persons being considered for reservation under the PH category, various types of disabilities have been identified for different posts as per provisions of the notification. These include: Staff Nurse-OL, Stenographer/Stenotypist- OA/OL/BL/OAL/LV, Clerk-OA/OL/OAL/BL/B/LV/HH, X-Ray Technician (Radiographer)-OL/HH, Lab Technician-OL/HH, Operation Theatre Technician-OL/HH; (OL-One Leg, BL-Both Legs, HH-Hearing Handicapped, OA-One Arm, OAL-One arm and one leg, B-Blind, LV-Low Vision).
17. In case any applicant belonging to Scheduled Castes or Backward Classes or any other reserved category applies against General Category post, he/she must fulfil the conditions of eligibility regarding age/application fee, etc. as are meant for General Category candidates (as per Govt. instructions).
18. In case any discrepancy is detected in the document submitted by the applicant or in the process of selection, at any stage even after the issue of appointment order, the University reserves the right to modify/withdraw/cancel any communication made to the applicants.
19. The decision of the appointing authority in all matters relating to acceptance or rejection of application, eligibility/suitability of the applicants, mode and criteria for selection etc. shall be final and binding on the applicants.
20. All disputes pertaining to the recruitment of various posts shall fall within the jurisdiction of Rohtak only.

21. The prescribed qualification, experience and age limit etc. shall be reckoned as on the closing date of online submission of applications.
22. The degrees/diplomas/certificates of undergraduate/postgraduate not recognized by the MCI/UGC/Govt. Board/ Department of Education, Haryana shall render the applicant ineligible for the said post.
23. The applicants already working on contract basis in this institution may appear for written/screening test wherever applicable; however, they may be given opportunity to appear for the interview.
24. Various posts which were advertised vide Advt. Nos.1/2008, 1/2010, 1/2012, 2/2012, 1/2013, 1/2014, 2/2014 and 3/2014 for which some candidates may have applied need to apply afresh and earlier applications shall not be considered.

**REGISTRAR**