

ODISHA SUB-ORDINATE STAFF SELECTION COMMISSION

BLOCK NO- 3 & 5, UNIT-1, BHUBANESWAR-751009
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No.IIE-10/2016-424 (C)/OSSSC Dated 11th November, 2016

(Invitation of online application for selection to the District Cadre posts of Statistical Field Surveyor)

Important Dates:

- I) Last date for online registration/ re-registration and deposit of Examination Fee is **24.12.2016**
- II) Online application facility will be available from dt.**25.11.2016 to 31.12.2016.**

Applications are being invited online through the OSSSC website www.osscc.gov.in for selection of candidates for recruitment on contractual basis to the district cadre post of **Statistical Field Surveyor** existing in various district offices under **Planning & Convergence Department** of Government of Odisha. The district and category-wise break-up of the total posts to be filled up by this recruitment and reservation for each category of candidates are available at **Annexure-I**.

1. Details of Posts to be filled up: Please see **Annexure-I**.

The number of posts to be filled up on the basis of this recruitment may undergo change without any prior notice.

2. Scale of pay & conditions of service:

The appointment to the posts shall be made initially on contractual basis on consolidated monthly remuneration as mentioned against the post in the table given below. The conditions of service and the tenure of the contractual appointment to the posts will be regulated by the 'Odisha Group-C and Group-D Posts (Contractual Appointment) Rules, 2013.

| Sl. No. | Name of the post | Pay band and scale | Consolidated monthly remuneration |
|---------|--|--|---|
| 1 | Statistical Field Surveyor (Contractual) | Pay Band-1, i.e., Rs.5, 200-20,200/- + Grade Pay of Rs.1, 800/-. | Rs.5, 200/- as Pay + Rs.1, 800/- as Grade Pay= Total Rs.7,000/- |

3. Eligibility Criteria:

A) **Age & Educational Qualification:-**The minimum and the maximum age of the applicants and minimum educational qualification for the posts shall be as mentioned below.

| Sl. No. | Name of the post | Age limit prescribed | | Qualifying date/s | Minimum educational qualification |
|---------|---|----------------------|----------|-------------------|---|
| | | Minimum | Maximum | | |
| 1 | Statistical Field Surveyor (Contractual) | 21 years | 32 years | 01.01.2016 | Must have passed in the 10+2 Exam conducted by CHSE, Odisha or CBSE or CISCE or any other examination equivalent thereto as may be decided by the Government in consultation with the CHSE, Odisha, with knowledge in Basic Computer Skills |

- i) The upper age limit is relaxable by 5 years for the candidates belonging to SC/ST/SEBC/Women category, 10 years for the candidates belonging to Persons with Disability category and by total period of service rendered in defence service in case of Ex. Servicemen. However, a candidate can avail only any one type of age relaxation as per rules. The persons in Defence Service having more than six months to retire/ to be discharged from service as on the last date of the submission of online application are not eligible to apply for the post.
- ii) However, the in-service contractual employees engaged directly or through manpower service provider in any organization of Government of Odisha who are below 45 years of age and have completed at least one year continuous service as on the qualifying date/s can also apply for the post as per provision of "The Odisha Group-C and Group-D Posts (Contractual Appointment) Rules-2013, They must submit documents from their

employers for availing the age relaxation in the format enclosed at **Annexure-II.**

iii) Date of birth as recorded in the HSC Certificate issued by the Board of Secondary Education Odisha or equivalent certificate issued by recognized Board/ Council/ Indian University shall only be accepted.

B. Other Eligibility Criteria: An applicant in order to be eligible for the post must be-

(i) a citizen of India, (ii) of good character, (iii) good mental condition, sound health, good physique and active habits, free from physical defects likely to interfere with discharge of duties in service, since the recruit has to move physically in the fields of villages for survey and data collection on land utilisation by conducting step measurements and crop-cutting experiments in different cropping seasons (iv) if married, must not have more than one spouse living. Provided further that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other grounds for doing so, exempt any person from operation of this rule. (v) He/she must be able to read, write and speak Odia and have passed the Middle English Examination with Odia as a language subject; or passed Matriculation or equivalent examination with Odia as medium of examination in non-language subjects; or passed Odia as language subject in the final examination of Class-VII from a school/educational institution recognized by Government of Odisha or Central Government; or passed a test in Odia in Middle English School Standard conducted by the School & Mass Education Department, Odisha. (vi) Applicant/s claiming reservation as Sportsman must possess Identity Card/s issued by the Sports & Youth Services Department on the date of application. (vii) Applicants claiming reservation under Persons with Disability category must ensure that they are eligible and belong to the category and sub-category of disability for which the post has been reserved as mentioned under Notes below the Annexure-I. Similarly, applicants claiming reservation as Ex-Serviceman must furnish an undertaking that they have not till the date of this application availed of re-employment under the Government of Odisha or India. (viii) If any candidate has at any time been debarred from recruitment examination for a certain period by this Commission, he/she shall not be eligible for appearing the same for that specific period. (ix) Any misrepresentation or suppression of information by

the candidate in the online application will result in cancellation of his/her candidature.

4. Examination fee:-

All applicants other than SC, ST Category and Persons with Disabilities have to pay Examination fee of Rs.100/- between **25.11.2016** to **24.12.2016**. The fee can be deposited through online mode by logging into the OSSSC website: www.osscc.gov.in or by the conventional mode of deposit in any Government Treasury under the Head of Account, ***"0051-P.S.C-104-UPSC/SSC-Examination Fee-0047-Fees Collected for Conducting Examination by OSSSC-02213"***. Fee once paid will not be refunded under any circumstances. The detailed instructions for both online and offline payment of Exam fee have been made available in the said portal.

5. Last date of receipt of applications:

The last date of receipt of online applications in response to this advertisement is dt.**31.12.2016**. The system will be automatically disabled and no application for this post will be available thereafter. Incomplete application/Paper application/ application received after the last date will be summarily rejected. However, the applicants are advised to submit online applications well in advance without waiting for the last date in order to avoid the last hour rush in online application system.

6. How to apply:

- I) All eligible persons who have not earlier registered themselves for any previous recruitment of the Commission have to register for the post by clicking on the button, "Register" on the Home page of the Commission's website- www.osscc.gov.in. Those who have registered earlier and got the User ID have to login and re-register for this post/s by selecting the "Re-registration" option provided under the Applicant Menu. After completing the Registration/Re-registration, they have to login, furnish the details of required documents, make payment of examination fees, if applicable, and then proceed to fill up and submit online applications. Step by step procedure for registration/ re-registration/application can be viewed by clicking on "**How do I register/ re-register/apply**". The **Instructions** for the same shall also appear on the computer screen by clicking on "Registered User" or "New User". These

Instructions are to be read carefully before proceeding to fill up the Registration and Online Application Forms.

II) Pre-Requisites for Registration/Re-registration and Online Application/s:

1. All applicants other than those belonging to SC/ ST/ Persons with Disabilities categories have to make Payment of Rs.100/-(Rupees one hundred) only towards Examination Fee.
2. Applicants, willing to make online payment of Examination Fee shall keep their Debit Card or Net Banking facilities ready.
3. Full Specimen Signature of the Applicant, scanned in “jpg/jpeg/png” format between the ranges of 20 Kbs to 50 Kbs shall be kept handy for uploading prior to making Registration/Re-registration for any Post.
4. Applicants shall keep their Certificates and Mark Sheets ready for filling in the details of the educational qualifications during Online Application.
5. In addition, they shall keep ready copies of the (i) Treasury Challan, scanned in the “jpg/jpeg/png/pdf” format between the ranges of 100 Kbs to 300 Kbs in proof of payment of examination fee if payment is made manually through treasury challan, and ii) Recent passport size coloured photograph, scanned in the “jpg/jpeg/png” format between the ranges of 20 Kbs to 100 Kbs for uploading during the Online Application.
6. The treasury challan, photograph and full specimen signature scanned for uploading must be clearly identifiable/visible, otherwise the registration/re-registration and application shall be liable to rejection and no correspondence on this account shall be entertained.
7. Applicants must have their own personal E-mail ID and Mobile/Cell Phone Number with validity till the completion of the recruitment process for receiving all important communication like Activation Key, various Alerts and downloading Admission Letters and other intended document(s) from the OSSSC Web Portal. Under no circumstance, an Applicant should share/change his/her e-mail ID and Mobile/Cell Number with any other person. In case he/she does not have a valid personal e-mail ID, he/she shall create a new e-mail ID for applying on-line.

7. Original Certificates/documents to be produced during verification:

- i. Treasury challan/Online deposit receipt in support of deposit of Examination Fee.

- ii. Resident/Nativity Certificate issued by the competent authority.
- iii. Candidates claiming reservation as SC/ ST/ SEBC/ Persons with Disabilities (PD) category shall produce Caste /PD Certificate issued by competent Authority.
- iv. Certificates and Mark sheets of qualifying examinations.
- v. Certificate of passing Odia as a language subject in the final examination of Class-VII from any School/Educational Institution of Odisha or Central Government or passing a test in Odia language in Middle School Standard examination conducted by the School & Mass Education Department, Odisha.
- vi. Discharge Certificate/documents in support of service rendered in defence services in case of Ex-Servicemen.
- vii. Certificate of contractual work experience in any organisation of Government of Odisha, if claimed, in the format enclosed at **Annexure-II**.
- viii. Sportsperson Certificate/s issued by the Sports & Youth Services Department if claimed reservation as Sportsperson.

8. Place and Date of Written Exam:

The recruitment examination/s shall be held simultaneously in all districts having posts to be filled up. The date/time/venue of the Written Test will be conveyed to the eligible candidates through the admission letters to be issued online in due course. The eligible candidates shall download the same by accessing the commission's website- www.osscc.gov.in by using their User ID & Password from a specific date to be notified in the said website later. The lists of applicants allowed/dis-allowed to appear in the examination/s shall be displayed in the website simultaneously from that date. The candidates are advised to visit the website of the Commission at regular interval and also keep track of different notices to be published by the Commission in different local dailies to know about the programme of the examination/s.

9. Admission Letter:

Admission letters, containing intimation about the date, time and venue for the written examination carrying the scanned photograph and signature of the eligible applicants and specimen signature of the Secretary of the Commission shall be uploaded on the Commission's website well ahead of the date of the examination. Each eligible applicant shall have to download his/her admission

letter before the date of examination by visiting the Commission's website and clicking "Download Admission Letter" option under the Applicant Menu. The dates of examination shall be advertised in the local newspaper for information of the candidates. The Commission will not send any printed admission letter to any candidate through post.

10. 1) Plan of Examination for the post of Statistical Field Surveyor:

The total marks of the recruitment shall be 100. Out of the same, there shall be a Written Examination for 70 marks as detailed below. Of the rest 30 marks, 10 marks shall be awarded in proportion to percentage of marks secured without extra optional/s in 10th Standard and 20 marks in proportion to percentage of marks secured without extra optional/s in 10+2 Standard. The candidate must fill up correctly in the online application the full mark and the marks secured by him/her in 10th Standard and 10+2 Standard as any mistake therein shall result in disadvantage to him/her. No weightage shall be given for acquiring any higher qualification.

| Papers | Subjects | Maximum Marks | Time |
|---------------------|----------------------------------|---------------|---------|
| Written Test | | | |
| One paper | Arithmetic (MCQ Type) | 25 | 1½ hour |
| | English (MCQ Type) | 25 | |
| | Basic Computer Skills (MCQ Type) | 20 | |
| Total Marks- | | 70 | |

Note: The standard of examination on Arithmetic and English shall be equivalent to that of 10th Standard.

2) Syllabus:

Arithmetic-

25 marks

- (i) Number System
- (ii) HCF and LCM
- (iii) Squares and Square Roots
- (iv) Cubes and Cube Roots
- (v) Percentage and Averages
- (vi) Simple Interest and Compound Interest.
- (vii) Profit, Loss and Discount
- (viii) Partnership
- (ix) Ratio and Proportion
- (x) Mass, Mean, Median and Probability

Under this, there will be a series of questions in Practical Arithmetic required for day-to-day use. The questions would be such as to test candidate's ability to work out with quickness and accuracy.

English Language-

- 25 marks

- (i) Verbs, Tenses, Active and Passive voice, Subject-verb Agreement,
- (ii) Connectors, Types of sentences, Direct and Indirect speech, Comparison.
- (iii) Articles, Noun, Pronouns, Prepositions
- (iv) Unseen passage (400-450 words in length) with a variety of comprehension questions.

Basic Computer Skills-

-20 marks

Knowledge in operations of Computer, MS Windows, MS Word & MS Excel.

11. Select list & Results:

The select lists of successful candidates shall be prepared separately for each district for which they have applied. The lists shall be prepared category-wise in order of merit based on the marks secured by them in the Written Examination, proportionate assessment of 10th & 10+2 Standard marks and marks awarded for contractual work experience in any organisation of Government of Odisha. The final results shall be published in due course in the OSSSC website- www.osscc.gov.in .

By orders of the Commission


Secretary

SECRETARY
Odisha Sub-Ordinate
Staff Selection Commission
Bhubaneswar



ODISHA SUB-ORDINATE STAFF SELECTION COMMISSION (OSSSC)

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ANNEXURE - 1 / ପାଠ୍ୟପୁସ୍ତକ - ୧

POST : STATISTICAL FIELD SURVEYOR

| SL NO. | DISTRICT | CATEGORYWISE VACANCIES | | | | | | | | | | | | | | |
|--------|---------------|------------------------|-----|----|-----|----|-----|------|-----|-------|--|--------|------|------|-----|------|
| | | UR | | ST | | SC | | SEBC | | Total | Special Category (Not Included in Total) | | | | | |
| | | | (W) | | (W) | | (W) | | (W) | | Ex-Serv. | Sports | *L.V | *H.I | *OH | *H.G |
| 1 | ANGUL | 2 | 1 | 5 | 3 | 2 | 1 | 2 | 1 | 17 | 1 | - | - | - | 1 | - |
| 2 | BARGARH | 5 | 3 | 2 | 1 | 1 | 1 | - | - | 13 | - | - | - | - | - | - |
| 3 | BHADRAK | 6 | 3 | 4 | 2 | - | - | 2 | 1 | 18 | 1 | - | - | - | 1 | - |
| 4 | BALASORE | 13 | 7 | 7 | 4 | 5 | 2 | 1 | 1 | 40 | 1 | - | - | - | 1 | - |
| 5 | BALANGIR | 9 | 4 | 4 | 2 | 2 | 1 | 1 | 1 | 24 | 1 | - | - | - | 1 | - |
| 6 | BOUDH | 7 | 3 | 4 | 2 | 2 | 1 | 2 | 1 | 22 | 1 | - | - | - | 1 | - |
| 7 | CUTTACK | 13 | 6 | 6 | 3 | 3 | 1 | 3 | 2 | 37 | 1 | - | - | - | 1 | - |
| 8 | DEOGARH | 2 | 1 | 1 | - | 1 | - | - | - | 5 | - | - | - | - | - | - |
| 9 | DHENKANAL | 9 | 4 | 3 | 1 | 3 | 1 | 1 | 1 | 23 | 1 | - | - | - | 1 | - |
| 10 | GAJAPATI | 3 | 1 | - | - | - | - | - | - | 4 | - | - | - | - | - | - |
| 11 | GANJAM | 13 | 7 | 8 | 4 | 5 | 3 | 3 | 1 | 44 | 1 | - | - | - | 1 | - |
| 12 | JAGATSINGHPUR | 6 | 3 | 3 | 2 | 3 | 1 | 2 | 1 | 21 | 1 | - | - | - | 1 | - |
| 13 | JAJPUR | 9 | 5 | 5 | 3 | 1 | 1 | - | - | 24 | 1 | - | - | - | 1 | - |
| 14 | JHARSUGUDA | 3 | 1 | 1 | - | 1 | - | 1 | - | 7 | - | - | - | - | - | - |
| 15 | KALAHANDI | 11 | 6 | 5 | 2 | 2 | 1 | - | - | 27 | 1 | - | - | - | 1 | - |
| 16 | KANDHAMAL | 9 | 4 | 7 | 3 | 5 | 2 | 3 | 2 | 35 | 1 | - | - | - | 1 | - |
| 17 | KENDRAPARA | 9 | 5 | 5 | 3 | 1 | 1 | 1 | - | 25 | 1 | - | - | - | 1 | - |
| 18 | KEONJHAR | 13 | 7 | 5 | 2 | 3 | 1 | - | - | 31 | 1 | - | - | - | 1 | - |
| 19 | KHURDA | 9 | 4 | 4 | 2 | 2 | 1 | - | - | 22 | 1 | - | - | - | 1 | - |
| 20 | KORAPUT | 3 | 2 | 5 | 2 | 1 | 1 | 1 | 1 | 16 | - | - | - | - | - | - |
| 21 | MALKANGIRI | 1 | 1 | - | - | - | - | - | - | 2 | - | - | - | - | - | - |
| 22 | MAYURBHANJ | 16 | 8 | 8 | 4 | 6 | 3 | 5 | 3 | 53 | 2 | 1 | - | - | 2 | - |
| 23 | NUAPADA | 1 | 1 | 1 | - | 1 | - | - | - | 4 | - | - | - | - | - | - |
| 24 | NABARANGPUR | 5 | 2 | 2 | 1 | 1 | 1 | - | - | 12 | - | - | - | - | - | - |
| 25 | NAYAGARH | 8 | 4 | 3 | 2 | 1 | 1 | 1 | - | 20 | 1 | - | - | - | 1 | - |
| 26 | PURI | 6 | 3 | 5 | 2 | 3 | 1 | 2 | 1 | 23 | 1 | - | - | - | 1 | - |



ODISHA SUB-ORDINATE STAFF SELECTION COMMISSION (OSSSC)

ANNEXURE - 1

| SL NO. | DISTRICT | CATEGORYWISE VACANCIES | | | | | | | | | | | | | | |
|---------|----------------------------|------------------------|-----|-----|-----|----|-----|------|-----|-------|---|--------|------|------|-----|------|
| | | UR | | ST | | SC | | SEBC | | Total | Special Category(Not Included in Total) | | | | | |
| | | | (W) | | (W) | | (W) | | (W) | | Ex-Serv. | Sports | *L.V | *H.I | *OH | *H.G |
| 27 | RAYAGADA | 9 | 5 | 7 | 3 | 3 | 2 | 3 | 2 | 34 | 1 | - | - | - | 1 | - |
| 28 | SAMBALPUR | 6 | 3 | 3 | 2 | 3 | 2 | - | - | 19 | 1 | - | - | - | 1 | - |
| 29 | SUBARNAPUR | 1 | - | 2 | 1 | 1 | - | - | - | 5 | - | - | - | - | - | - |
| 30 | SUNDARGARH | 7 | 3 | 3 | 2 | 1 | 1 | 1 | - | 18 | 1 | - | - | - | 1 | - |
| Total - | STATISTICAL FIELD SURVEYOR | 214 | 107 | 118 | 58 | 63 | 31 | 35 | 19 | 645 | 22 | 1 | - | - | 22 | - |

1) OH (ORTHOPEDICALLY HANDICAPPED) INCLUDES :-

i) OL (ONE LEG AFFECTED) BUT MOBILITY NOT RESTRICTED

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11/11/16
SECRETARY
Odisha Sub-Ordinate
Staff Selection Commission
Bhubaneswar

ANNEXURE-II

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CERTIFICATE OF CONTRACTUAL WORK EXPERIENCE

(To be issued by the Head of the State Government Organization only in official letter head)

Reference No. _____ /

Dated _____

This is to certify that Sri/Smt./Mr./Mrs/Miss.

_____ S/o/D/o/W/o _____

has worked/ has been working as _____ in the
office of the _____ directly/ through
outsourcing on contractual basis on a consolidated monthly remuneration of
Rs. _____/- with effect from dt. _____ to dt. _____.

Further certified that creation of the post held by him/her/ the contractual
engagement given to him/her has been concurred by the Finance Department,
Government of Odisha. This certificate is being granted to him/her for
consideration of his claim as Contractual Worker as per Odisha Group-C and
Group-D posts (Contractual Appointment) Rules, 2013.

(Full dated signature with seal of the head
of the state government organization)