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V. O. CHIDAMBARANAR PORT TRUST
FINANCE DEPARTMENT



Administrative Office,
Tuticorin – 628 004.
Web:www.vocport.gov.in

Certified under
ISO 9001 : 2008 ; ISO 14001 : 2004 and ISPS CODE

VACANCY NOTIFICATION

Sub: Filling up of the post of Senior Deputy Chief Accounts Officer
in the pay scale of Rs.32900-58000 in V.O.Chidambaranar
Port Trust by Direct Recruitment – Reg.

Applications are invited for filling up of one post of Senior Deputy Chief
Accounts Officer in the Scale of Pay of Rs. 32900-58000 in V.O. Chidambaranar Port
Trust by Direct Recruitment Details thereon are as under:-

Senior Deputy Chief Accounts Officer

1. Name of the Post : Senior Deputy Chief Accounts Officer
2. Classification : Class – I
3. Number of Post : 1 (one)
4. Scale of Pay : Rs. 32900- 58000
5. Age limit : 42 years
6. Qualification : Essential :
 - (i) Member of Institute of Chartered Accountants of India OR Institute of Cost and Works Accountants of India.
 - (ii) Twelve years experience in executive cadre in the field of Finance Accounting in an Industrial/Commercial/Government undertakings

The crucial date for determining the age, qualification and experience shall be 01.02.2017, i.e., the first day of the month in which the post is notified/advertised.

1. The Competent authority reserves the right to reject applications without assigning any reason therefor.
2. Any candidate, who is found to have knowingly/willfully furnished any particulars, which are false or have suppressed material information of a character, which if known later would ordinarily be debarred him from getting an appointment to a grade or post, is liable to disqualified, and if appointed, to be dismissed from service.
3. The conditions of service of the officers and other employees of this Port in the matters of allowances, leave, age of superannuation, retirement benefits, medical facilities, etc., shall be regulated in accordance with rules and regulations as applicable to the officers and employees of V.O.Chidambaranar Port Trust. He will be governed by New Pension Scheme.
4. The selection will be made on the basis of the recruitment rules for the relevant post.
5. The details regarding the organization and the post, application format and other conditions can be downloaded from web site www.vocport.gov.in.
6. Application not submitted in the prescribed format and incomplete applications will be summarily rejected. Applications received through e-mail, etc., will not be entertained. Applications without attested copies of certificates/testimonials of proof of age, qualification and experience as enclosures, will also be treated as incomplete and summarily rejected.
7. Only the short-listed candidates will be intimated and no correspondence will be entertained from the candidates in this regard.
8. Applications of candidates working in Central Government/State Government/PSUs/Autonomous bodies should be forwarded through proper channel.
9. Application in the prescribed format (Annexure) with superscription in the envelope as Application for the Post of Senior Deputy Chief Accounts Officer along with attested copies of certificates relating to educational and technical qualifications, age proof, experience, etc., should reach the following address, on or before **31.03.2017**.
10. Application without superscription “Application for the post of Senior Deputy Chief Accounts Officer in VOC Port Trust” on the envelope will not be considered.

Financial Adviser & Chief Accounts Officer,
Finance Department,
V.O Chidambaranar Port Trust,
Administrative Office Building,
Bharathi Nagar,
Tuticorin – 628 004

APPLICATION FOR THE POST OF SENIOR DEPUTY CHIEF ACCOUNTS OFFICER

PROFORMA

1. Name :
2. Father's/Husband's Name :
3. Date of Birth & Present age :
4. Whether belongs to SC/ST/OBC(proof to be attached) :
5. Address for communication with Telephone, Mobile No. and e-mail ID :

6. Academic and Professional Qualification:

Exam/Degree	Year of Passing	Name of Instt./ Board/ University	Marks Aggregated	Percentage

(Attach separate sheet, if required)

7. Employment History and Experience:

Name of the Ministry Dept. Govt. Organisation /Autonomous Body/Company/Corpo ration	Designation	Pay Scale	Whether post if held on regular or ad- hoc basis	Period		Nature of Work i`n brief
				From	To	

(Attach separate sheet, if required)

- 8. Please mention details of :
appreciation/outstanding work
done, if any, which was duly
recognized by the higher authority
- 9. Enclosures (Please mention) :
- 10. Declaration: :

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief.

Place:

Date :

Signature.....

Name and Address of the applicant.....

CERTIFICATE TO BE GIVEN BY THE HEAD OF ORGANISATION

1. The particulars furnished by are correct.
2. It is certified that no disciplinary/Vigilance case is either pending or being contemplated against him and he is clear from vigilance angle.
3. His/Her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on him during last 10 years.

Signature of the Head of Organisation

Name:.....

Organisation.

Telephone/Mobile No.....