

Topic no: 9 - SELECT THE CORRECT VOICE

RULE NO 1:

ACTIVE VOICE: subject+ verb+ object+ other words

PASSIVE VOICE: object+ verb+ past participle + by+ subject+ other words

Ex;

She sings songs.

Songs are sung by her.

IMPERSONAL PASSIVE VOICE (the agent is omitted (with by)):

ACTIVE VOICE: subject+ verb+ object+ other words

PASSIVE VOICE: object+ verb+ past participle+ other words

AV: They sell radios here

PV: Radios are sold here

[NOTE: PLEASE= I REQUEST YOU]

AV: Please come early

PV: You are requested to come early

RULE NO 2:

ACTIVE VOICE: subject+ can, could, shall, should, etc.,+ verb(Present Tense)+Object +O.W

PASSIVE VOICE: Object+ Can, Could, shall, should, etc.,+ be+ past participle+ by+ Subject+ O.W

EX;

She can drive a car

A car can be driven by her

IMPERSONAL PASSIVE VOICE (the agent is omitted (with by)) :

ACTIVE VOICE: subject+ can, could, shall, should, etc.,+ verb(Present Tense)+Object +O.W

PASSIVE VOICE: Object+ Can, Could, shall, should etc.,+ be+ past participle + O.W

AV: We can do this work now itself

PV: This work can be done now itself

RULE NO 3:

ACTIVE VOICE: verb+ object+ other words.

PASSIVE VOICE: Let+ object + be +past participle + other words.

Ex;

Do this work

Let this work be done

IMPERSONAL PASSIVE VOICE (the agent is omitted (with by)):

ACTIVE VOICE: verb+ object+ other words.

PASSIVE VOICE: Let+ object + be +past participle + other words

Open the door

Let the door be opened

RULE NO 4:

ACTIVE VOICE: subject + verb + (verb+ ing)+object+ other words

PASSIVE VOICE: object+ verb+ being+ past participle+ by+ subject+ other words

Ex;

She is singing songs

Songs are being sung by her.

IMPERSONAL PASSIVE VOICE(the agent is omitted (with by)):

ACTIVE VOICE: subject + verb + (verb+ ing)+ object+ other words

PASSIVE VOICE: object+ verb+ being+ past participle+ other words

AV: They are conducting tests

PV: Tests are being conducted

RULE NO 5:

ACTIVE VOICE: s+ has, have, had + past participle + object +other words

PASSIVE VOICE: o + has, have, had+ been+ past participle + by + subject + other words

Ex;

He has bought a house.

A house has been bought by him.

IMPERSONAL PASSIVE VOICE (the agent is omitted (with by):

ACTIVE VOICE: s + has, have, had + past participle + object + other words

PASSIVE VOICE: o + has, have, had + been + past participle + other words

AV: They have announced the results.

PV: The results have been announced.

RULE NO 6:

ACTIVE VOICE: ?

NOTE: WHO = BY WHOM

PASSIVE VOICE: ?

Who wrote this letter?

By whom was this letter written?

How can you do it?

How can it be done by you?

IMPERSONAL PASSIVE VOICE(the agent is omitted (with by):

How can you do it?

How can it be done by you?