Topic no: 9 - SELECT THE CORRECT VOICE

RULE NO 1:

ACTIVE VOICE: subject + verb + object + other words
PASSIVE VOICE: object + verb + past participle + by + subject + other words

Ex;
She sings songs.
Songs are sung by her.

IMPERSONAL PASSIVE VOICE (the agent is omitted (with by)):
ACTIVE VOICE: subject + verb + object + other words
PASSIVE VOICE: object + verb + past participle + other words

AV: They sell radios here
PV: Radios are sold here

[NOTE: PLEASE = I REQUEST YOU]
AV: Please come early
PV: You are requested to come early

RULE NO 2:

ACTIVE VOICE: subject + can, could, shall, should, etc., + verb (Present Tense) + Object + O.W
PASSIVE VOICE: Object + Can, Could, shall, should, etc., + be + past participle + by + Subject + O.W
EX;
She can drive a car
A car can be driven by her

IMPERSONAL PASSIVE VOICE (the agent is omitted (with by)):

ACTIVE VOICE: subject+ can, could, shall, should, etc.,+ verb(Present Tense)+Object + O.W
PASSIVE VOICE: Object+ Can, Could, shall, should etc.,+ be+ past participle + O.W

AV: We can do this work now itself
PV: This work can be done now itself

RULE NO 3:

ACTIVE VOICE: verb+ object+ other words.
PASSIVE VOICE: Let+ object + be + past participle + other words.

Ex;
Do this work
Let this work be done

IMPERSONAL PASSIVE VOICE (the agent is omitted (with by)):

ACTIVE VOICE: verb+ object+ other words.
PASSIVE VOICE: Let+ object + be + past participle + other words

Open the door
Let the door be opened

RULE NO 4:

**ACTIVE VOICE:** subject + verb + (verb+ ing)+object+ other words

**PASSIVE VOICE:** object+ verb+ being+ past participle+ by+ subject+ other words

Ex;

She is singing songs

Songs are being sung by her.

**IMPERSONAL PASSIVE VOICE**(the agent is omitted (with by)):

**ACTIVE VOICE:** subject + verb + (verb+ ing)+ object+ other words

**PASSIVE VOICE:** object+ verb+ being+ past participle+ other words

AV: They are conducting tests

PV: Tests are being conducted

RULE NO 5:

**ACTIVE VOICE:** s+ has, have, had + past participle + object +other words

**PASSIVE VOICE:** o + has, have, had+ been+ past participle + by + subject + other words

Ex;

He has bought a house.

A house has been bought by him.
IMPERSONAL PASSIVE VOICE (the agent is omitted (with by)):
ACTIVE VOICE: s + has, have, had + past participle + object + other words
PASSIVE VOICE: o + has, have, had + been + past participle + other words

AV: They have announced the results.
PV: The results have been announced.

RULE NO 6:
ACTIVE VOICE: ?
PASSIVE VOICE: ?

Who wrote this letter?
By whom was this letter written?
How can you do it?
How can it be done by you?

IMPERSONAL PASSIVE VOICE (the agent is omitted (with by)):
How can you do it?
How can it be done by you?