



AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LIMITED
[A 100% Subsidiary of Airports Authority of India]

www.aaiclas.aero

Engagement Advertisement No. 05/2022

Applications are invited **only from Staff Selection Commission (SSC) (Tier I) qualified candidates of Combined Higher Secondary (10+2) Level Examination for the year 2019; 2020 & 2021 as well as from SSC (Tier I) qualified Combined Graduate Level Examination for the year 2019; 2020 & 2021**, in the prescribed attached proforma.

ENGAGEMENT OF FIXED TERM CONTRACTUAL SECURITY SCREENER (FRESHER) IN AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LIMITED (AAICLAS) FOR A PERIOD OF 03 YEARS AMONGST SSC Tier-I QUALIFIED CANDIDATES FOR THE YEAR 2019; 2020 & 2021 – SSC Combined Higher Secondary (10+2) Level and SSC Combined Graduate Level Examination for 2019; 2020 & 2021 years ONLY.

AAI Cargo Logistics & Allied Services Company Limited (AAICLAS) is looking for energetic Indian Nationals to work as **Security Screener** on a Fixed Term Contract basis for a period of three years on Pan India Basis as per the detail given below:-

Name of Position	Total Number of Positions
Security Screener	400 (Pan India)

*The number of positions & stations may be changed with the sole discretion of AAICLAS Management. The engagement shall be in phased manner as per requirement. AAICLAS Management reserves the right for change/cancellation of part or full advertisement/number of positions/venue/procedure/date/time. In case of requirement of manpower at any other new stations, the selected/panel candidates may be positioned at such locations, as per the requirement of the company. The decision of the AAICLAS Management shall be final and binding under all circumstances. AAICLAS reserves the right to increase or decrease or scrap (in part or full) these positions depending upon the present/future requirements.

2. APPLICATION FEE:

Rs.100 (Rs. One hundred only)
(No fee for SC*/ST* & women candidates)

*Subject to submission of valid certificate issued by appropriate authority.

3. AGE CRITERIA:

- I. Age criteria as per the then advertisement provided for the selection of respective year SSC examination will be treated as final for the slab of 18-27 years, i.e. candidate must have been born not earlier than 02.01.1995 and not later than 01.01.2004.
- II. Age relaxation will be provided as per norms of respective year SSC advertisement i.e. 5 years for SC/ST candidate, 3 years for OBC & 3 years for ex-servicemen.

4. Selection Procedure:

1. The eligible candidates have to fill online application form through the official website of AAICLAS (www.aaiclas.aero) under "career" column against Engagement Advertisement No. 05 of 2022.
2. Only the following to be attached with the application form :-
 - (i) Result card of SSC Tier I examination (2019 and/or 2020 and/or 2021)
 - (ii) latest passport size coloured photograph (max 20KB size)
 - (iii) scanned signature (max 20KB size)
3. On receipt of online application, the scrutiny/preliminary verification of filled in application/data shall be made by AAICLAS, to ascertain the eligibility.
4. In case the total eligible applications shall be equal to or higher than 2.5 times of total positions, than at the first stage the qualified candidates of SSC (Tier I) examination of Combined Higher Secondary (10+2) Examination) for the year 2019 shall be given preference and thereafter for 2020 and then 2021.
5. In case the total eligible applications shall be less than the desired numbers, all the received eligible applications (either Tier-I qualified candidates of Combined Higher Secondary (10+2) Level Examination for 2019; 2020 & 2021 or Tier-I qualified candidates for Combined Graduate Level Examination for 2019; 2020 & 2021) shall be considered all together for further engagement process, however, preference shall be given to combined Higher Secondary qualified candidates for the year 2019 followed by 2020 then 2021 and thereafter Combined Graduate Level Examination for 2019 followed by 2020 then 2021 passed out candidates.
6. First priority in both the above cases (sl.no.4 & 5) shall be given to 2019 Tier-1 qualified candidates, thereafter to 2020 Tier-1 qualified candidates and then 2021 Tier-I qualified candidates.

7. The short-listed candidates will have to undergo the following procedure before engagement: -
 - i. Eye/ Color blindness examination.
 - ii. Should have unimpaired vision and hearing ability.
 - iii. Ability to recognize objects – highlighted by X-ray equipment.
 - iv. Good oral and written communication skills.
 - v. Good physical strength and ability.

(All these examinations shall be carried/arranged by the Company, at its own expenses. However candidate has to reach the venue at their own).
8. Thereafter the interview/online interview shall be conducted in respect of the medically fit/eligible candidates.
9. Based on the marks obtained by the candidates in SSC (Tier-I) Examination, a list of provisionally selected candidates shall be made and published on the website of AAICLAS. Preference shall be given to 10+2 combined 2019 then 2020 then 2021, later Graduate combined 2019 then 2020 then 2021.
10. The entire selection process is enclosed in the flow chart form as annexure 'B'.

5. **Station of Posting:**

Pan India, as per the requirement of the Company.

6. **RESERVATIONS** :: The reservations wherever applicable in respect of SC, ST, OBC, EWS, EXSM etc., as per rules, subject to availability of valid certificates issued by appropriate government.

7. **Pay and Allowances**

- 7.1 All the provisionally selected & joined candidates, being fresher, will initially be given a stipend of Rs.15,000/-* per month. Thereafter on passing the requisite training examinations (for which fee and TA/DA to be paid by AAICLAS) the stipend be converted to full monthly remuneration, as the following detail.

7.2 After successful completion of Security screener examination, the salary structure of security screener involves following allowances: -

Basic	15000
HRA	9%, 18% or 27% as per applicability
Conveyance	2000
Medical Outdoor	1000
Washing Allowance	2000
Screener Allowance	2000
AVSEC Allowance	2500
Special Allowance	Rs.750/- per month – on completion of one year, after passing all examinations and keeping the validity for the same active without any penalty etc.
Annual Increment	3% or as be approved

In addition to above: PF Contribution shall be equivalent to the basic of Rs.15000/-.

TA/DA/Lodging & Boarding (if be deputed on tour) shall be equivalent to three tier AC rail fare. Leaves: Privilege Leave – 18 in a year + 12 Half Pay Leave (sick leave) + 9 CL + 2 RH. Medical Insurance: A maximum of Rs.10,000/- per annum shall be reimbursed on account of purchase of Medical Insurance by the personnel for self & dependent family members, on production of duly certified tax invoice/receipt thereof. Uniform & its stitching reimbursement, as per rules of the company. Gratuity, if any, as per Gratuity Act or applicable rules, as applicable.

8. TRAINING AFTER REPORTING/JOINING : All these training to be arranged by AAICLAS at its own expenses. All arrangements e.g. travelling etc. for undergoing training shall also be made by AAICLAS :-

S. No.	Training/OJT	Duration (working days)	Remarks
01	AVSEC Induction course	05 days	Conducted at BCAS approved ASTIs of Airport Operator/ Airline
02	At Airport/RA	03 Months	Complete 3 months in civil aviation security operations before appearing for BASIC AVSEC
03	AVSEC BASIC Course	14 days	
04	At Airport/RA	One month	Complete minimum 40 hours OJT on Security Equipment under guidance.
05	Screener's pre-certification course	03 days	Conducted at approved ASTI of Airport Operator
06	Testing & Certification of Screener (Stand Alone)	02 days	Conducted by BCAS

8.2 All the above trainings shall be completed within a period of six months and maximum two attempts to be given to each candidate for qualifying these examinations. In case during first attempt one candidate shall not qualify the above examinations, the monthly stipend of Rs.15,000/- shall be reduced to Rs.10,000/- per month and in case during second attempt, the same candidate shall also not be able to qualify the above trainings/examinations, his/her fixed term contract shall cease to be over, without any further notice etc.

9. General Conditions

- 1) Candidate must be a citizen of India. Please note that the eligibility criteria specified herein are the basic criteria for applying the post. Candidates must necessarily produce the relevant documents pertaining to nationality, age, educational qualifications etc. in original along with a photocopy thereof in support of their identity and eligibility, as and when be called for.
- 2) The short-listed candidates will be considered for engagement on a Fixed Term Contract basis (FTC) initially for a period of three year. The period of one year (for all positions) will be treated as probation period and on successful completion of probation period, the period of engagement will be considered for extension at the sole discretion of the Management of AAICLAS. Selected candidates will have to join the station of engagement, then only the engagement will come into force. The three years period shall be started after successfully qualifying the required trainings/examinations. For this place the probation of one year be counted.
- 3) After selection, the candidates have to provide surety bond of Rs.1,50,000/-, on non-judicial stamp paper of Rs.100/- (duly notarized) that in case of non-completion of period of engagement of contract i.e. 3 years after completion of training as per above schedule, he/she shall refund Rs.1,50,000/- to AAICLAS.
- 4) The reservations applicable in respect of SC, ST, OBC, EWS, Ex- Servicemen will be as per rules/applicability, subject to availability of valid certificate for the same.
- 5) Please ensure that in case at any stage it be found that any wrong/false information is given by the candidate, the candidature of the said candidate be treated as cancelled without assigning any reason whatsoever. In case the wrong/false information comes to the notice of the management at a later stage, the engagement be treated as cancelled and necessary recovery be made in addition to action, as per rules.
- 6) **Valid E-Mail ID:** The E-Mail ID entered in the online application form should remain active until the engagement process is completed. No change under any circumstances in the e-mail id will be allowed once entered. All correspondence regarding this recruitment shall be made on registered e-mail id only
- 7) For the selection process, no reimbursement w.r.t. TA/DA shall be made in this regard.
- 8) The job is transferrable to any location in India, as per the need of the company.

- 9) The applicant must ensure that they fulfil all the eligibility criteria and that the particulars furnished by him/her in the application are correct in all respects. At any stage of the Selection Process, if the particulars furnished by the applicants in the application or testimonials attached/provided are found to be incorrect / false, or not meeting with the eligibility criteria prescribed for the position, the candidature is liable to be rejected and, if engaged, engagement will be terminated, without giving any notice or reasons therefor.
- 10) Any canvassing by or on behalf of the candidate or bringing political or other outside influence, with regard to their engagement / selection shall be considered as DISQUALIFICATION.
- 11) The decision of AAICLAS Management regarding the eligibility criteria, acceptance or rejection of applications, mode of selection to the position etc. shall be final and binding on all the candidates. Merely fulfilling the minimum qualifications, experience and other requirements will not vest any right on candidates for being called for tests/selection process etc. No correspondence will be entertained from candidates found ineligible or not called for test/selection process, if any.
- 12) AAICLAS reserves the right to modify/ alter/ restrict/ enlarge/ cancel the engagement/ selections process (in part or full), if need so arises, without issuing any further notice or assigning any reason whatsoever. The decision of the AAICLAS Management will be final and no appeal will be entertained in this regard.
- 13) AAICLAS will not bear any liability on account of service bond/salary/leave salary /pension contribution etc. if any, of previous employment of any candidate working in Central/ State Government/Autonomous Body/ Public Sector Undertaking.
- 14) Link to the Prescribed format of Application is available online, which shall be activated after login under the career page of AAICLAS official Website www.aaiclas.aero
- 15) The engagement will be on need basis and will be made in phased manner, as per requirements at airports.
- 16) All further announcements/ details pertaining to this process will only be published/ provided on AAICLAS authorized website www.aaiclas.aero from time to time. Even if there is any change in advertisement clause etc., then also the same be published on the website of AAICLAS and no further amendment/advertisement to be published in news papers, which is related to this particular advertisement.
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- 17) The Contract could be terminated earlier at the discretion of the Management during the validity of the contract, and/or in the event of unsatisfactory performance.
- 18) The Notice period for resignation or leaving the company shall strictly be for three months.
- 19) The selected candidates have to perform all the screening and allied services including operation etc., as per the requirement of the company.
- 20) In case of any query you may write to AAICLAS helpdesk at hr.chq@aaiclas.aero and in case no reply be received within 2 working days, only then you may call on 011-24667713.
- 21) Character Certificate will be required at the time of joining, from previous organization (if any) and police verification shall be carried out as per BCAS Norms.
- 22) After selection and acquiring of all trainings/certificates, one has to keep his/her all BCAS / AVSEC Certification valid at all the times and they themselves have to undergo for refresher course if any, for which the assistance/letter, special leave for the training, TA (to and fro) from station of posting to the place of training (as per eligibility) and applicable fee be borne by AAICLAS.
- 23) Though preference shall be given for choice station of posting, however, just by opting any station in the application form does not reserve any right of posting at such station, the positioning of selected candidate shall be strictly as per the need of the company.

10. HOW TO APPLY:

- 10.1 The very first step for filling the Application Form. Each candidate has to register himself/herself on the link given on the website of AAICLAS under career options against Advt No. 05 of 2022. For registration, each candidate has to keep handy his/her e.mail ID and valid mobile number. PLEASE MAKE NOTE THAT ALL COMMUNICATIONS BY AAICLAS SHALL ONLY BE MADE ON THE REGISTERED E.MAIL ID OF THE CANDIDATES AND NOT BY POST. So keep remember the e.mail ID, Mobile Number and Password used at the time of registration.
- 10.2 Go to the AAICLAS Website www.aaiclas.aero then go to the career option. View the detailed advertisement No. 05 of 2022. In case you meet the eligibility, press the given link under career column and register yourself as guided above.

- 10.3 After registration, start filling the application form for the position. While applying on- line, candidate should keep the scanned copy of their recent passport size color photograph & scanned signature (in format *.jpg or *.jpeg file only) maximum size 20 KB each. After filling all column & attaching photo and signatures, the form will redirect you to make payment option. Press that button and deposit application fee online. Please make note of the payment deposited acknowledgement number and date for filling the same in application form. On submission of requisite fee, your filled-in form shall automatically again be opened (or get it open by your created ID) and after submission of the fee detail etc., press submit button to submit the application form.
- 10.4 Please ensure that in case at any stage it be found that any wrong/false information is given by the candidate, the candidature of the said candidate be treated as cancelled without assigning any reason whatsoever. In case the wrong/false information comes to the notice of the management at a later stage, the engagement be treated as cancelled and necessary recovery be made in addition to action, as per rules.
- 10.5 Valid E-Mail ID: The E-Mail ID entered in the online application form should remain active until the engagement process is completed. No change under any circumstances in the e-mail id will be allowed once entered. All correspondence regarding this recruitment shall be made on registered e-mail id only.

11. FURTHER ANNOUNCEMENTS ABOUT THIS ENGAGEMENT:

All further announcements/ details pertaining to this process will only be published/ provided on AAICLAS authorized website www.aaiclas.aero from time to time, including link of the interaction and results / amendments (if any) etc.

12. DISCLAIMER

In case it is detected at any stage of engagement that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his /her candidature will stand cancelled. If any of these shortcomings is / are detected even after engagement, his /her services are liable to be terminated without any notice or any amount in lieu of notice. Decisions of AAICLAS in all matters regarding eligibility, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by AAICLAS in this regard.

Jt. General Manager (HR)
for Chief Executive OfficerAAI Cargo Logistics &
Allied Services Company Ltd, .AAICLAS Complex,
Delhi Flying Club Road Safdarjung Airport,
New Delhi – 110003, hr.chq@aaiclas.aero

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FORMAT OF APPLICATION – 05 OF 2022 – SSC Tier 1 QUALIFIED

Paste
Recent colour
Photograph &

POSITION APPLIED FOR: **SECURITY SCREENER(FRESHER)**

STATION OPTED FOR POSTING: _____

1. Full Name: (In BLOCK LETTERS) : *First* _____ *Middle* _____
Surname _____

2. Father's Name: _____

3. Date of Birth: (DD / MM / YYYY) _____

4. Place and State of Birth: _____ / _____

5. Address for correspondence: _____

State: _____ Pin Code: _____

Permanent Address: _____

State: _____ Pin Code: _____

Telephone No: (Residence with STD Code): _____

Mobile No.: _____ Alternate Mobile No.: _____

Email ID: _____

6. Gender : Male / Female

7. Marital Status : Mark 'X' in appropriate box.

Unmarried	Married	Divorce	Widow (er)	Separated

8. Nationality: _____ Religion : _____

10. Mother Tongue _____ 11. PAN No : _____

12. (a) Aadhar Card No.: _____ (b) Passport No. _____

13. a) Whether SC / ST / OBC / General (ALSO MENTION SUB-CASTE) (Indicate Category to which you belong by marking 'X' in the appropriate box.)

Name of Sub-Caste	SC	ST	OBC	General	EWS	Other

If SC / ST – attach copy of the Caste Certificate.

If OBC, furnish current Certificate including the "Non Creamy layer clause". OBC community should be as per the Central List of OBCs published by the Government of India

[As per format in Annexure 'B']

b) Whether Ex-Serviceman : Yes / No

If 'Yes', furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents)

c) Whether from Police Services : Yes / No
(Furnish details)

d) Whether working in any Govt : Yes/No
Semi-Govt. / Public Sector
Undertaking or autonomous body

If "Yes", enclose "No Objection Certificate"

14. Education Qualifications: (Matriculation / 10th class onwards)

Examination(s) Passed (specify Degree e.g. BA/BSc/B.com/etc./Diploma/Course	Name of the University / Institution	Date, Month & Year of Passing	Duration	Percentage of Marks (Class / Division)
10 th Class / Matriculation				
12 th Class / Intermediate				
Graduation (if any)				
Any other (please specify)				

15. Work Experience (IF ANY) :

Organization	Post Held	Period of Service		Nature of Job
		From	To	

16. i (a) Is any case pending against you with the police or court? **YES/NO**
 (b) If Yes, furnish full details on a separate sheet of paper

ii (a) Where you ever arrested? **YES/NO**
 (b) If Yes, furnish full details.

17. Disclosure of relatives, if any, working in AAI / AAI Cargo Logistics & Allied Services Company Ltd. and/or Aviation Sector:

Name	Designation	Company	Relationship with the candidate

18. Provide the detail of the SSC Tier-1 examination detail (Tick the appropriate column from below and fill SSC Tier-1 examination Score in front of the same) :-

Name of the Examination conducted by SSC	Year of Exam	Whether qualified Tier-1 Exam	Score awarded by SSC in Tier-1 Examination	Remarks, if any
SSC Combined Higher Secondary (10+2) level examinations	2019	Yes/No		
SSC Combined Higher Secondary (10+2) level examinations	2020	Yes/No		
SSC Combined Higher Secondary (10+2) level examinations	2021	Yes/No		
SSC Combined Graduation level examinations	2019	Yes/No		
SSC Combined Graduation level examinations	2020	Yes/No		
SSC Combined Graduation level examinations	2021	Yes/No		

19. **Declaration: I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in my above statement.** I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfil the eligibility criteria according to the advertisement, my candidature will be rejected / services terminated without giving any notice or assigning reasons therefore.

Place _____

(Signature of applicant) Page

Date _____

