

THE GANDHIGRAM INSTITUTE OF RURAL HEALTH AND FAMILY WELFARE TRUST
SOUNDRAM NAGAR, AMBATHURAI RS., GANDHIGRAM POST-624302,
DINDIGUL DISTRICT, TAMILNADU, INDIA.
VACANCY NOTIFICATION
No.GIRH/ESTT/CTI/0783/2023

Date: 11.01.2023

Phone: 0451- 2999923

E-Mail: girhfwtdgl@rediffmail.com

Website: www.girhfw.org

The Gandhigram Institute of Rural Health and Family Welfare Trust (GIRH&FWT) is a popular community oriented health promotion Institute founded by Dr.T.S.Soundram in the year 1964. The Institute has the expertise to conduct Training programmes / Research / Service and Teaching. Applications are invited for the following post up to 23rd **January 2023**, at 5.00 pm. Applicants are instructed to go through the terms and conditions of the posts carefully given at the end of the page.

1.	Name of the Post	Professor in Health Education (Grant : Central Training Institute – Diploma in Health Promotion and Education)
	No.of Vacancy	ONE
	Pay Scale	Pay Band -3 / Rs.59300-187700 Level – 25 (Below 55 years) For Retired Medical candidates, consolidated payment (Last pay drawn less pension)
	Nature of Employment	Regular
	Qualification	1.MBBS Degree 2. must possess DPH/MPH (or) M.D. (Public Health/MPH) (or) Diploma in Health Education from any recognized University; and 3. Not less than ten year experience in Teaching and Research (OR) 1) Ph.D. in Public Health Education or in any one of the Behavioural Science viz. Sociology, psychology and Anthropology; and 2)Not less than 7 years experience in Teaching and Research
	Age	Age limit for the above post is below 55 years as on 11.01.2023 (including internal service candidates at our Institute). For retired persons and deserved candidates age may be relaxed up to 65 years. (for Medical candidates)
	Category	Unreserved

2.	Name of the Post	Lecturer in Behavioural Sciences (Under CTI -Grant – Diploma in Health Promotion and Education (DHPE)) The appointment would be subject to the outcome of the WP(MD) No. 8935 of 2022
	No.of Vacancy	ONE
	Pay Band	Pay Band -3, 56100-177500, Level 22
	Nature of Employment	Permanent
	Qualification	1. Ph.D. in one of the Behavioural Sciences with 3 years experience (or) M.A. I or II Class in Behavioural Sciences with 7 years experience in Teaching/ Research (or) 2. M.A. I or II Class in Behavioural Sciences with DHE and three years experience as Teaching Assistant in Social Science subject.
	Age	Age limit for the above post is below 55 years as on 11.01.2023
	Category	Unreserved
3.	Name of the Post	Administrative Officer (Under CTI -Grant - Admin Unit)
	No.of Vacancy	ONE
	Pay Band	Pay Band -3, 56100-177500, Level 22
	Nature of Employment	Permanent
	Qualification	1. Master's Degree in Public Administration / Management Science; and 2. Not less than 3 years Administrative Experience (OR) 1. Any Degree 2. Not less than 15 years Administrative Experience 3. Should have passed the Account Test Part –I & II , DOM , Medical Code
	Age	Age limit for the above post is below 55 years as on 11.01.2023
	Category	Unreserved

4.	Name of the Post	Clerk cum Typist (Under CTI Grant – Administrative Unit)
	No.of Vacancy	ONE
	Pay	19500-62000, Level 8
	Nature of Employment	Permanent
	Qualification	1. Minimum General Qualification as prescribed in the General Rules of the Tamil Nadu State and Subordinate Services 2. Should have passed Typewriting English Higher Grade and Typewriting Tamil Lower Grade and 3. Knowledge in Computer Operation
	Category	OBC
	Age limit	Age limit for the above post is below 35 years as on 11.01.2023
5.	Name of the Post	Attender (Under RHTTI Grant)
	No.of Vacancy	ONE
	Pay	15700-50000, Level 1
	Nature of Employment	Permanent
	Qualification	1. Pass in VIII Standard 2. Know Cycling 3. Willing to work late hours
	Age	Maximum age limit 35 years
	Category	Unreserved
6.	Name of the Post	Domestic Staff (Under CTI – Grant – Admin unit)
	No.of Vacancy	ONE
	Pay Band	15700-50000, Level 1
	Nature of Employment	Permanent
	Qualification	1. Pass in VIII Standard 2. Know Cycling 3. Willing to work late hours
	Age	Maximum age limit 35 years as on 11.01.2023
	Category	Unreserved

TERMS AND CONDITIONS FOR RECRUITMENT OF THE POST

1. GIRH & FWT reserves the right to fill up or to alter or modify or cancel the entire process of recruitment without assigning any reason.
2. Any delay on postal reasons shall not be entertained.
3. Candidate should read all the instructions and particulars of advertisement.
4. Separate application is to be submitted for each post. Hard copy of self attested mark sheets (10th, +2, UG and PG, Ph.D.) certificates, testimonials and other documents must be sent along with the application.
5. Application costs Rs. 500/- Demand Draft Drawn in favour of “The Director GIRH & FWT” should be sent along with application. Application without Demand Draft will not be considered.
6. E-mail id and mobile phone number should be mentioned in the application. All the communications will be sent through e-mail and Post.
7. Short listed candidates only called for interview. The call letters will be communicated through E-mail and Post.
8. Applications which are not in conformity with the requirement or which are received after due date will be rejected. Mere fulfilling of requirement as laid in the advertisement does not qualify a candidate for an interview. No correspondence will be entertained with candidates for not short listed for an interview / appointment. If the post applied for is not indicated on the top of the envelope & the application, the same will not be entertained.
9. Canvassing in any form will be treated as disqualification.
10. Candidates applying for Reserve posts category should submit copy of Community certificate issued from the competent authority.
11. Applicants working in Government / Semi-Govt. Organization and private institution should send their application through proper channel.
12. A candidate should furnish all the relevant information regarding his/her previous service, legal proceeding or complaint, if any, pending in respect of his/her previous appointment/services. Furnishing of incorrect or false information shall be treated as disqualification for the post at any point of time.
13. Applications along with photocopies of testimonials, educational certificates, experience certificates and community certificate should reach The Director, The Gandhigram Institute of Rural Health and Family Welfare Trust, Soundram Nagar, Ambathurai RS, Gandhigram (P.O), Dindigul District - 624 302 on or before **23rd January 2023 at 05.00 pm**. Original documents will have to be produced at the time of interview. No online applications will be entertained.
14. The Selected candidates will be paid Salary and allowances, Employee provident Fund and Gratuity as per eligibility. **Other benefits like Surrender leave salary, Pongal Ex-gratia. Leave Travel concession and Encashment of Earned leave and Unearned leave of Private Affairs will not be given.**

**By
Dr.S. SEETHALAKSHMI.
DIRECTOR**