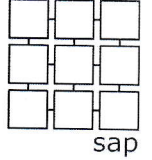


**SCHOOL OF ARCHITECTURE AND PLANNING
ANNA UNIVERSITY:: CHENNAI – 600 025.**



APPLICATIONS FOR TEMPORARY NON-TEACHING POSTS (DAILY WAGES)

Applications are invited from eligible and interested candidates for the following Temporary Non-Teaching Posts on Daily Wage Basis at Office of the Dean, School of Architecture and Planning, Anna University, Chennai - 600 025 as per details given below:.

POST DETAILS

S. No.	Name of the Department	Post Name	No. of Post	Qualification	Salary (Per day)
1	Office of the Dean	Professional Assistant - II	2	M.C.A/M.B.A/M.Com/ M.Sc. (All Branches)	Rs.819/-
2.	Office of the Dean	Clerical Assistant	1	Any Degree (Arts and Science) with computer Knowledge	Rs.629/-

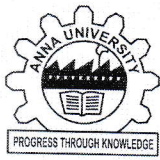
The duly filled in application in the prescribed format along with copy of degree and all other necessary certificates should be submitted at the following address in person or by post **on or before 08.11.2023 (Wednesday), 5.00 p.m to**

**The Dean,
School of Architecture and Planning
Campus, Anna University,
Chennai - 600 025.**

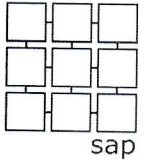
Superscribe the envelope as "Application for the Post of _____"

General Instructions:

1. Only shortlisted candidates will be called for the interview.
2. The actual date and time of interview will be intimated by e-mail or by telephone to the shortlisted candidates. There will be no postal correspondence.
3. Candidates should appear for the interview with their original certificates and on their own expenses.
4. The appointment is purely temporary and the duration will be six months which may be extended depending on the performance and on requirement basis with periodical break.
5. Selected candidates shall report for duty immediately.
6. The selection criteria would be as per the guidelines of Anna University.
7. The applicant will be responsible for the authenticity of information and other documents submitted.
8. Duly filled in application along with enclosed self attested photocopies of relevant certificates.
9. Full address, name of the district and pin code should be clearly mentioned in the envelope.
10. The selection committee decision will be final.



SCHOOL OF ARCHITECTURE AND PLANNING ANNA UNIVERSITY:: CHENNAI – 600 025.



S.No.: _____ Post Name : _____

Ref : Advertisement No. 001 / TEM - Non-Teaching / 2023 - 2024 / SAP, dated: .10.2023

1	Name (in Block Letter) with initials at the end	:								Affix recent Passport size Photograph		
2	Address for communication	:										
3	E_mail id (valid and functional)	:										
4	Mobile Number (valid and functional)	:										
5	Nationality	:										
6	Community	:										
7	Gender	:										
8	Date of Birth	:	D	D	M	M	Y	Y	Y	Y	Age	
											Years	Months
9	Educational Qualification (s) :											
	Qualifications	Specialization	Board / University / Institution				Year of Passing	Percentage/ CGPA				
	P.G.											
	U.G.											
	HSC											
	SSLC											

10	Additional Qualification (if any)						
11	Experience						
	Name of the organization	Designation	Period		Nature of work	Total Experience	
			From	To		Years	Month

Declaration

I declare that the information furnished above is true and correct to the best of my knowledge and belief and that no related information is concealed. If any discrepancy is found at any stage, **the School of Architecture and Planning Campus, Anna University, Chennai, shall cancel my selection.**

Signature of the Applicant

Place :

Date :