

GOVERNMENT OF TAMIL NADU

COMMISSIONERATE OF STATIONERY AND PRINTING,
110, ANNA SALAI, CHENNAI-2.

**Recruitment of candidates for the Technical / Non-technical posts in
Government Central Press and Branch Presses in Chennai city and
mofussil.**

Comm.No.B2/21429/2023

Dated: 08.01.2024.

Applications are invited from the candidates for appointment to the posts of Junior Mechanic-1, Junior Electrician-1, Assistant Offset Machine Technician-19, Special Language D.T.P. Operator-1, and Time Keeper (Grade-II) -2 in the Government Central Press, Chennai-1 and other Branch Presses in Chennai, Madurai, Trichy, Pudukkottai, Salem and Vridhachalam.

2) Name of the post, Scale of pay, Communal Rotation, No. of posts to be filled up and required educational, technical qualifications and experience are as follows.

1) Name of the post & Scale of pay: Junior Mechanic,

Pay Level : 8 (Rs.19500-71900)

Communal Rotation	No. of posts	Qualifications required
(1)	(2)	(3)
BC (M) (W) (DW) (NP)	01	1) Must have passed the S.S.L.C. Examination or its equivalent and; 2) Must possess the appropriate Technical Trade Certificate in the following trade such as Mechanic (Mechatronics or Electronic Mechanic or Mechanic Machine Tool Maintenance) from any of the Institutions approved and recognized by the Government or must have put in the minimum period of apprenticeship prescribed under the Apprenticeship Act 1961 (Central Act LII of 1961).

II) Name of the post & Scale of pay: Junior Electrician,

Pay Level : 8 (Rs.19500-71900)

Communal Rotation	No. of posts	Qualifications required
(1)	(2)	(3)
SC (A) (TM) (NP)	01	<p>1) Must have passed the S.S.L.C examination or its equivalent ; and</p> <p>2) Must possess the appropriate Technical Trade Certificate Electrician (NTC and NAC) from any of the institutions approved and recognized by the Government or must have put in the minimum period of apprenticeship prescribed under the Apprentices Act 1961 (Central Act LII of 1961)</p>

III) Name of the post & Scale of pay: Assistant Offset Machine Technician

Pay Level : 8 (Rs.19500-71900)

Communal Rotation	No. of posts	Qualifications required
(1)	(2)	(3)
<p>MBC (DNC) (TM) (NP)-1</p> <p>BC (OM) (NP)-2</p> <p>GT (NP) -3</p> <p>SC (A) (NP)-1</p> <p>MBC (DNC) (NP)-1</p> <p>BC (OM) (W) (NP) – 1</p> <p>GT (P) -1</p> <p>GT (W) (NP) -2</p> <p>SC (P)-1</p> <p>MBC (DNC) (W) (NP)-1</p> <p>BC (OM) (TM) (NP)-1</p> <p>SC (W) (TM) (NP)-1</p> <p>MBC (DNC) (P)-1</p> <p>BC (M) (NP)-1</p> <p>BC (OM) (P)-1</p>	19	<p>1) Minimum general educational qualifications as prescribed in Schedule I to the Tamil Nadu State and sub-ordinate Service Rules.</p> <p>2) Must Possess Diploma in Printing Technology or Technical Trade Certificate in Litho Offset Machine from a recognized Institution by any State / Central Government.</p> <p>Experience:</p> <p>a) For Diploma holders, not less than one year experience in the operation of offset Printing Machine in a reputed Printing Press.</p> <p>b) For Trade Certificate holders not less than three years' experience in the operation of Offset Printing Machine in a reputed Printing Press.</p>

IV) Name of the post & Scale of pay: Special Language D.T.P. Operator

Pay Level : 12 (Rs.35600-130800)

Communal Rotation	No. of posts	Qualifications required
(1)	(2)	(3)
GT (P)	1	<ol style="list-style-type: none">1) Minimum general educational qualifications as prescribed in Schedule I to the Tamil Nadu State and sub-ordinate Service Rules.2) B.C.A. or B.Sc. Computer Science / Information Technology and Post Graduate Diploma in Computer Appliances.3) Higher Grade in English and Tamil Typewriting and Desk Top Publishing Operator certificate issued from a recognized institution by any State / Central Government.4) Knowledge in desk top publishing in any four of the following six languages Hindi, Malayalam, Sanskrit, Kannada, Teluga and Grantham.

V) Name of the post & Scale of pay: Time Keeper (Grade-II)

Pay Level : 5 (Rs.18200-67100)

Communal Rotation	No. of posts	Qualifications required
(1)	(2)	(3)
GT (P) – 1 SC(A) (W) (DW) (TM) (NP)-1	2	Must have passed the S.S.L.C. examination or its equivalent.

3) **AGE LIMIT:** Crucial date for reckoning the age limit **01.07.2023.**

			SCA	SC	ST	MBC & DNC	BC	OC	Differently Abled Person	
			Age Limit in Years							
i)	for Public	Maximum	37	37	37	34	34	32	42	
ii)	for Ex- servicemen	Maximum	55	55	55	55	55	50		
		Minimum	18 years							

Candidates who belongs to above said communities, possess the above said qualification and age limit are requested to apply in the format published along with this advertisement by adhering the following terms and conditions.

- i) Applications can be neatly typed in a white paper on one side of the paper in double line space.
- ii) All applications should be sent to the Commissioner, Commissionerate of Stationery and Printing, 110, Anna Salai, Chennai-2 at 5.30p.m. on or before 31.01.2024. Applications will not accepted after the specified time limit.
- iii) Candidates should attach the attested Xerox copies of the following documents with their application. Otherwise the application will be summarily rejected.
 - a) Educational Qualification Certificate (S.S.L.C passed certificate, or equivalent certificate & H.S.C.,)
 - b) Necessary technical education qualification certificates (i.e. Required Bachelor's Degree certificate, D.P.T. certificate (or) I.T.I. certificate(NTC &NAC))
 - c) Community Certificate.
 - d) Employment Registration Card – Self attested Xerox copy
 - e) Transfer certificate obtained from the Institution where the candidate last studied.
 - f) Experience Certificate if necessary.

- g) Residential proof (Voter identity card or Ration card or Aadhaar card)
- h) Relevant documents should be enclosed for claiming under priority category.
- i) Certificate obtained from the Institution last studied for confirming their medium of study is Tamil.
- iv) Candidates are warned that they should not furnish any particulars which are false or suppress any material information in the application form. If it is proved that the information given by them are false, stern action would be taken.
- v) Candidates not belonging to said communities and without having the prescribed educational & technical qualifications will be rejected.
- vi) Qualified applicants will be called for, certificate verification and interview and written test if necessary.
- vii) No travelling allowance for the candidates attending the certificate verification, written test and interview will be granted.
- viii) Selected candidates are liable to be appointed according to vacancies in any of the unit presses.
- ix) Date of certificate verification and written test if necessary, interview will be intimated later.
- x) Influencing / Canvassing in any manner will be a disqualification.

NOTE : 1

Minimum General Education Qualification means,

- (1) A pass in the Secondary School Leaving Certificate Examination with eligibility for admission to College Course of Studies in the Universities in this State; or
- (2) A pass in the Secondary School Leaving Certificate Examination of this State.
 - Explanation-(i) A person who had appeared for 11 year S.S.L.C. Public Examination and obtained 35% marks in each subject either in one sitting or compartmentally, shall be deemed to have passed the S.S.L.C. Public Examination.
 - Explanation-(ii) A person who had appeared for 11 year S.S.L.C. public Examination and had failed to obtain 35% marks in one or more subjects, but who has appeared and obtained 35% marks in the corresponding subject or subjects in 10 year S.S.L.C. Public

Examination, shall be deemed to have passed the S.S.L.C othe Examination.

- Explanation-(iii) A person who had studied optional subjects in 11 year S.S.L.C. and failed in the optional subjects but had obtained 35% marks in all other subjects expect the optional subjects in 11 year S.S.L.C. Public examination shall be deemed to have passed the S.S.L.C. Public examination.
- Explanation-(iv) A person who had appeared and passed the X standard Government Examination conducted by the Board of Open School, Tamil Nadu shall be deemed to have passed S.S.L.C. Public Examination.

NOTE 2 : In the Turn details, W-Woman; DW-Destituted widow; P-Priority; NP-Non-priority; A-Arunthadiyar; OM-other than Muslims; M-Muslims; TM-Tamil Medium, Ex-Exservice men; DNC- Denotified Communities; H.I.- Hearing Impaired; V.I. – Visually Impaired.

Passport
size photo
with
attestation.

GOVERNMENT OF TAMIL NADU

Commissionerate Stationery and Printing Department , 110, Anna Salai, Chennai-2.

Application format for recruitment to the post of ----- (Name of the
post to be mentioned)

1. Name of the candidate in Block letters :
2. Father's / Husband's name :
3. Postal address with PINCODE and Name of the District. :
4. Age and date of birth as per S.S.L.C.or equivalent certificate :
5. Name of the community :
- 5a. Tick the box for which quota application is submitted. (Priority – Dependent– Exservicemen, Differently abled, Intercaste Marriage and others) :
* P NP
6. Educational qualification :
*
7. Technical qualification :
*
8. Experience :
*
9. Employment Registration No. & year. :
*
- * Self attested Xerox Copies to be enclosed.

Declaration

I declare that all the informations given above are true. I enclose required self attested xerox copies of certificates. If any of the informations is proved later as false, I am prepared to face all kinds of action to be taken against me.

PLACE :

DATE :

Signature of the candidate.

தமிழ்நாடு அரசு

எழுதுபொருள் (ம) அச்சுத்துறை ஆணையரகம்,110, அண்ணா சாலை, சென்னை-2.

..... பதவிக்கான விண்ணப்ப படிவம் (பதவியின் பெயர்
குறிப்பிடப்பட வேண்டும்)

1. மனுதாரரின் பெயர் :
2. தகப்பனார் / கணவர் பெயர் :
3. அஞ்சல் முகவரி (அஞ்சல் குறியீட்டு
எண்ணுடன்) (ம) மாவட்டத்தின் பெயர் :
4. வயது மற்றும் பிறந்த தேதி :
(எஸ்.எஸ்.எல்.சி அல்லது அதற்கு
இணையான சான்றிதழின்படி)
5. சார்ந்துள்ள இனத்தின் பெயர் :
- 5அ. கோரும் உரிமை (முன்னுரிமை : முன்னுரிமை பெற்றவர் /
* கோருபவர் - மாற்றுத்திறனாளிகள், முன்னுரிமை அற்றவர்
முன்னாள் படைவீரரைச் சார்ந்தவர்,
கலப்பு திருமணம் செய்தவர் (ம) இதர)
6. * கல்வித் தகுதி :
7. * தொழில்நுட்பத் தகுதி :
8. * அனுபவம் :
9. * வேலைவாய்ப்பக பதிவு எண். (ம) :
ஆண்டு

*சுய ஒப்பமிட்ட சான்றிதழ்களின் நகல்கள் இணைக்கப்பட வேண்டும்.

உறுதிமொழி

நான் அளித்துள்ள விவரங்கள் அனைத்தும் உண்மையே. உரிய சான்றிதழ்களையும் இணைத்துள்ளேன். தவறேதும் பின்னர் நிரூபிக்கப்பட்டால் எல்லாவிதமான நடவடிக்கைக்கும் உட்படுவேன் என உறுதி கூறுகின்றேன்.

இடம் :

நாள் :

மனுதாரரின் கையொப்பம்.